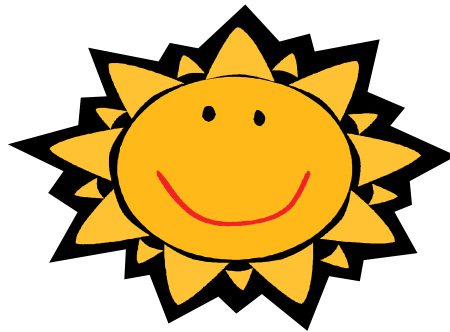


Daniel Boone Elementary



"Together We Shine"

***Handbook and Calendar
2010-2011***

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WELCOME

Welcome to Daniel Boone Elementary! We are sure you will have a memorable and exciting year. This handbook will provide answers to many of the commonly asked questions. If you have other questions, please contact the office and we will be glad to answer your questions and provide you the assistance you need.

DANIEL BOONE SCHOOL HOURS

Students should not be at school before 7:45 a.m. unless they are eating breakfast at school.

7:30 am.....	Breakfast starts
7:45 am.....	Doors open
7:55 am.....	Classes begin
8:00 am.....	Tardy bell rings
11:00 - 12:15.....	Lunch periods
2:45 pm.....	School dismissed

After 7:55 a.m., breakfast will no longer be served.

COMMUNICATION

A monthly newsletter will be sent out to inform students and parents of upcoming school activities, meetings, and other important information. For specific information about the school district or an immediate response to questions, call 456-6905.

Superintendent.....	Dr. John Long	(ext. 1111)
Assistant Superintendent	Dr. Tom Jaeger	(ext. 1113)
Elementary Principal	Mr. Al Slusser	(ext. 5355)
Assistant Elementary Principal.....	Ms. Emily Turner	(ext. 5360)
Elementary Counselor.....	Ms. Kim Gish	(ext. 5117)
Nurse.....	Ms. Laurie Jansen	(ext. 5359)
Special Services Director (Pre K – 12).....	Ms. Jamie Smith	(ext. 5309)
Director of Transportation.....	Mr. Dan Polston	(ext. 3371)
Director of Food Service.....	Ms. Lori Crawford	(ext. 5301)

DANIEL BOONE ELEMENTARY STAFF

PRINCIPAL	Al Slusser	ASSISTANT PRINCIPAL	Emily Turner
SECRETARIES	Marilyn Powell Barb Hargrove	COUNSELORS NURSE'S OFFICE	Kim Gish Laurie Jansen BSN
KINDERGARTEN	Laura Adams Tracy Happe Milissa Greene	FIRST GRADE	Lori Baker Lori Griesenauer Jamie McCulloch Lauren Polston Karen Raterman Debi Ringling Christina Sisson Melissa Stewart Aubrey Tapley Mike White
ART MUSIC LIBRARY P.E. P.E. PARA.	Christine Erffmeyer Lisa Silliman Becky Cohoon Mike Twiehaus Dawn Pezold	SPEECH THERAPY SPEECH PARA. INSTRUCTIONAL SUPPORT	Lynn Sansone Christy Jacquemin Heather Cox Linda DeRousse Rena Eddy Becky Greiman Marilyn Spoede
LEARNING SPECIALIST	Pam Eldridge Jennifer Hoffman Peggy Pharr	WORKROOM AIDE	Michelle Blake
LEARNING SPECIALIST PARA.	Carol Baker Pam Brown Kelly Brandenburg Gail Bredenkoetter	Stacey Emge Jessica Napier Marcia Prior Anita Stapleton	

ACADEMIC PROGRAMS

The various instructional programs offered at Daniel Boone Elementary will be developed with the view toward maintaining balanced and sequential curricula that will serve the educational needs of our children. The curriculum will meet requirements established by state law, the Missouri State Board of Education and/or the Missouri Department of Elementary and Secondary Education. A written curriculum guide for all subject areas will be developed by the staff and reviewed and approved by the Board.

Notice of Non-Discrimination

The District does not discriminate on the basis of race, color, national origin, ethnicity, sex, religion, disability, age, sexual orientation or perceived sexual orientation in its programs, activities or employment practices. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Section 504 Coordinator Jamie Smith Director of Special Services 302 Kuhl Avenue Warrenton, MO 63383 636-456-6901	Title IX Coordinator Dr. John Long Superintendent 302 Kuhl Avenue Warrenton, MO 63383 636-456-6901
Americans with Disabilities Act (Title II) Coordinator Jill Lawson Director of Curriculum & Instruction 302 Kuhl Avenue Warrenton, MO 63383 636-456-6901	Age Discrimination Act and Age Discrimination in Employment Act Coordinator Dr. Tom Jaeger Assistant Superintendent 302 Kuhl Avenue Warrenton, MO 63383 636-456-6901

Any person may also contact the Kansas City Office for Civil Rights, U.S. Department of Education, regarding the District's compliance with Section 504, Title II, Title VI, Title IX, and the Age Discrimination Act.

Office for Civil Rights
U.S. Department of Education
8930 Ward Parkway, Suite 2037
Kansas City, MO 64114-3302
Telephone: 816-268-0550

Any person may also contact the Equal Employment Opportunity Commission for concerns relating to the Age Discrimination in Employment Act, or Title VII.

Robert A. Young Federal Building
1222 Spruce Street
Room 8.100
St. Louis, MO 63103
Telephone: 800-669-4000

Other agencies dealing with non-discrimination issues include:

Missouri Commission for Human Rights
Department of Labor and Industrial Relations
P.O. Box 1129, 3315 W. Truman Blvd.
Telephone: 573-751-3325

U.S. Department of Justice
950 Pennsylvania Ave., NW
Washington, DC 20530-0001
Telephone: 202-353-1555

NO CHILD LEFT BEHIND

Our district is required to inform you of certain information that you, according to The No Child Left Behind Act of 2001(Public Law 107-110), have the right to know. Upon your request, our district is required to provide to you in a timely manner, the following information: Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction. Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived. Whether your child is provided services by paraprofessionals and, if so, their qualifications. What baccalaureate degree major the teacher has and any other graduate certification or degree held by the teacher, and the field of discipline of the certification. In addition to the information that parents may request, districts must provide to each individual parent: Information on the achievement level of the parent's child in each of the state academic assessments as required under this part; and timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

Federal Programs Parent/Guardian Notification

No Child Left Behind (NCLB) requires notification to parents/guardians when any of the following situations exist in a district/LEA (local educational agency) receiving Federal funds.

1. Districts/LEAs must annually disseminate Federal Programs Complaint Resolution Procedures to parents/guardians of students and appropriate private school officials or representatives.
2. At the beginning of each school year, a participating school district/LEA must notify the parents/guardians of each student attending a building that receives Title I funds that they may request, and the district/LEA will provide in a timely manner, information regarding the professional qualifications of their child's classroom teachers and any paraprofessionals providing services to their child.
3. A building that receives Title I funds must provide all parents/guardians notice that their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher or a person who is not appropriately certified.

4. When a school is identified for School Improvement, the district/LEA must notify the parents/guardians of all children in the identified Title I building of its School Improvement status. Yearly updates are provided to parents with available options until the building is no longer identified for improvement.
5. Within thirty days after the beginning of the school year, a district/LEA must inform parents/guardians that their limited English proficient (LEP) child has been identified for participation in a language instruction educational program.
6. Parents/guardians of students enrolled in a persistently dangerous school, or students who are victims of violent criminal offense while on school property, must be notified of their option to transfer their student to a school that is not designated persistently dangerous.

NCLB COMPLAINT PROCEDURES

The Federal No Child Left Behind Act of 2001 (NCLB), Title IX Part C. Sec. 9304(a)(3)(C) requires the Missouri Department of Elementary & Secondary Education (DESE) to adopt procedures for resolving complaints regarding operations of programs authorized under the Act, including Title I, Title II, Title III, Title IV (Part A), Title V, Title VI, and Title VII and Title IX, part C.

Who May File a Complaint?

Any local education agency (LEA), consortium of LEAs, organization, parent, teacher, or member of the public may file a complaint.

Definition of a Complaint

There are both formal and informal complaint procedures. A formal complaint must be a written, signed statement that includes:

1. An allegation that a federal statute or regulation applicable to the state educational agency (SEA) or a local education agency (LEA) program has been violated,
2. Facts, including documentary evidence that supports the allegation, and
3. The specific requirement, statute, or regulation being violated.

Alternatives for Filing Complaints

It is federal and state intent that complaints are resolved at a level nearest the LEA as possible. As described below, formal complaints filed with the SEA will be forwarded to the appropriate LEA for investigation and resolution. Informal complaints made to the SEA will be subject of an initial investigation by the SEA, but will be forwarded to the LEA if a formal complaint evolves. Precise processes in both instances are described below.

Informal and Formal Complaints Received by the Local Education Agency

Informal and formal complaints filed with the LEA concerning NCLB program operations in that LEA are to be investigated and resolved by the LEA according to locally developed procedures, when at all possible. Such procedures will provide for:

1. Disseminating procedures to the LEA school board,
2. Central filing of procedures within the district,
3. Addressing informal complaints in a prompt and courteous manner,
4. Notifying the SEA within 15 days of receipt of written complaints,
5. Timely investigating and processing of complaints within 30 days, with an additional 30 days if exceptional conditions exist,

6. Disseminating complaint findings and resolutions to all parties to the complaint and the LEA school board. Such findings and resolutions also shall be available to parents, teachers and other members of the general public, provided by the LEA, free of charge, if requested.
7. Appealing to the Missouri Department of Elementary & Secondary Education within 15 days

Appeals to the Missouri Department of Elementary & Secondary Education will be processed according to the procedures outlined in sections below.

Informal Complaints Received by the SEA Office

Informal complaints (i.e., verbal and/or anonymous) to the SEA by individuals (who may ask not to be identified to the LEA) concerning program operations in an LEA will be investigated by the SEA, according to procedures deemed most appropriate by the SEA, within 10 days of receipt of the complaint. Findings of this investigation shall be reported to the complainant within 10 additional days. In the event that the complainant requests further investigation or a hearing, the complainant must file a signed written complaint. This formal complaint will be processed according to procedures outlined in sections below.

Formal Complaints Initially Received by the SEA Office

1. Record. Upon receipt of a written complaint, a record of the source and nature of the complaint, including the applicable program involved in the complaint, statute violated and facts on which the complaint is based, will be initiated.
2. Notification of LEA. Within 15 days of receipt of the complaint, a written communication will notify the district superintendent and the district NCLB coordinator of the complaint filed with the SEA. Upon receipt of the communication, the LEA will initiate its complaint procedures as set forth above. If the complaint is that an LEA is not providing equitable services to private school children, it also will be filed with the U.S. Secretary of Education.
3. Report by LEA. Within 20 days of receipt of the complaint, the LEA will advise the SEA of the status of the complaint resolution proceedings and, at the end of 30 days, will submit a written summary of the LEA investigation and complaint resolution. This report is considered public record and may be made available to parents, teachers, and other members of the general public. A copy of this procedure also will be filed with the U.S. Secretary of Education, if it involves equity of services to private school children.
4. Verification. Within ten days of receipt of the written summary of a complaint resolution, the DESE office will verify the resolution of the complaint through an on-site visit, letter or telephone call(s). Verification will include direct contact with the complainant. If the complaint is about equity of services to private school children, the U.S. Secretary of Education shall also be given copies of all related communications.

Appeal to the SEA

1. Record. Upon receipt of a written appeal to a complaint unresolved at the LEA level, a record of the source and nature of the complaint, including the applicable program involved in the complaint, statute violated and facts on which the complaint is based, will be initiated.
2. Investigation. The SEA will initiate an investigation within 10 days, which will be concluded within 30 days from receipt of the appeal. Such investigation may include a site visit if the SEA determines that an on-site investigation is necessary. By stipulation of all concerned, this investigation may be continued beyond the 30-day limit.

3. Hearing. If required by the SEA, or formally requested by parties to the complaint, this investigation will include an evidentiary hearing(s) before an SEA Division Director acting as chairperson and designated staff personnel. Conduct of such hearings will follow the procedures outlined in state rules. The hearing proceedings shall be tape recorded and the recording preserved for preparation of any transcript required on appeal.

Decision

Within 10 days of conclusion of the investigation and/or evidentiary hearing(s), the SEA will render a decision detailing the reasons for its decision and transmitting this decision to the LEA, the complainant, and the district school board.

Recommendations and details of the decision are to be implemented within 15 days of the decision being given to the LEA. This 15-day implementation period may be extended at the discretion of the SEA Division Director. The complainant or the LEA may appeal the decision of the SEA.

Formal LEA Complaints Against SEA

1. Record. The SEA will record the source, and nature of the complaint, including the applicable program involved in the complaint, statute violated and facts on which the complaint is based.
2. Decision. The SEA decision will be rendered within 15 days of the complaint receipt. The LEA will be promptly notified of the SEA's decision.
3. Appeal. The LEA may appeal the decision of the SEA to the SEA review board within 30 days of receipt of the decision. Procedures under the "Appeal to the State Agency Review Board" section will be followed.
4. Second Appeal. An applicant has the right to appeal the decision of the SEA Review Board to the U.S. Secretary of Education. The applicant shall file written notice of the appeal with the Secretary within 20 days after the applicant has been notified by the SEA of its decision.

Complaints Against LEAs Received from the United States Department of Education

1. Complaints against LEAs received from the U.S. Department of Education will be processed as though they had been received initially at the SEA.
2. A report of final disposition of the complaint will be filed with the U.S. Department of Education.
3. These procedures shall not prevent the SEA from partially or wholly interrupting funding of any LEA IASA program or taking any other action it deems appropriate.

Procedure Dissemination

1. This procedure will be disseminated to all interested parties through the agency webpage at <http://dese.mo.gov> and to subscribers to the Federal Programs listserv.
2. This guidance will be distributed through regional and statewide meetings with Federal Programs Coordinators. LEAs are asked to incorporate the elements of the complaint procedure into their own policies and procedures.
3. DESE will also keep records of any complaints filed through this policy.

NCLB NONPUBLIC COMPLAINT PROCEDURES

The Federal No Child Left Behind Act of 2001 (NCLB), Title IX Part E. Sec. 9503 requires the Missouri Department of Elementary & Secondary Education (DESE) to adopt a complaint process for participation of private school children.

Who May File a Complaint?

A local education agency (LEA) is required to provide to eligible private school children, their teachers, and their families Title I services or other benefits that are equitable to those provided to eligible public school children, their teachers, and their families. Private school officials have recourse through the complaint process if they do not believe their eligible children, teachers, or families are receiving equitable services.

Address to File a Complaint

The complaint should be addressed to Director, Federal Grants Management, Missouri Department of Elementary and Secondary Education, P.O. Box 480, Jefferson City, Missouri 65102-0480.

Definition of a Complaint

A private school official has a right to complain to the state educational agency (SEA) that the LEA did not engage in a timely and meaningful consultation process or did not give due consideration to the views of the private school officials. Any dispute regarding the accuracy of low-income data for private school students also can be the subject of a complaint. A formal complaint must be a written, signed statement that includes specific details of the situation of noncompliance by the local educational agency.

Alternatives for Filing Complaints

It is federal and state intent that complaints are resolved at a level nearest the LEA as possible. As described below, formal complaints filed with the SEA will be forwarded to the appropriate LEA for investigation and resolution. Informal complaints made to the SEA will be subject of an initial investigation by the SEA, but will be forwarded to the LEA if a formal complaint evolves. Precise processes in both instances are described below.

Informal Complaints Received by the SEA Office

Informal complaints (i.e., verbal and/or anonymous) to the SEA by individuals (who may ask not to be identified to the LEA) concerning nonpublic issues in an LEA will be investigated by the SEA, according to procedures deemed most appropriate by the SEA, within 10 days of receipt of the complaint. Findings of this investigation shall be reported to the complainant within 10 additional days. In the event that the complainant requests further investigation or a hearing, the complainant must file a signed written complaint. This formal complaint will be processed according to procedures outlined in sections below.

Formal Complaints Received by the SEA Office

1. Record. Upon receipt of a written complaint, a record of the source and nature of the complaint, including the applicable program involved in the complaint, and facts on which the complaint is based, will be initiated.
2. Notification of LEA. The SEA will inform the involved school district(s) of the complaint.
3. Report by SEA. Within thirty (30) days after receiving a complaint, the SEA will gather needed information including documentation and statements of the parties and may conduct an independent investigation. The SEA may provide technical assistance and may facilitate an appropriate resolution to the complaint through an on-site visit, if required.

Decision

The SEA will resolve the complaint and will provide the parties, a written summary of the investigation and complaint resolution. This report is considered public record and may be made available to parents, teachers, and other members of the general public. The complainant or the LEA may appeal the decision of the SEA.

Appeals

Appeal to the U.S Department of Education

No later than 30 days following the written response by the SEA, or in the event the SEA fails to resolve the complaint within a reasonable period of time, the private school official may appeal the decision of the SEA to the secretary of the U.S. Department of Education. Such appeal must be accompanied by a copy of the SEA's written response, if available, and a complete statement of the reasons supporting the appeal. The secretary must complete an investigation of the complaint and resolve the appeal within 120 days after receipt of the appeal. Procedure Dissemination:

1. This procedure will be disseminated to all interested parties through the agency webpage at <http://dese.mo.gov> and to subscribers to the Federal Programs listserv.
2. This guidance will be distributed through regional and statewide meetings with Federal Programs Coordinators and nonpublic officials. LEAs are asked to distribute the complaint procedure to nonpublic entities during consultation meetings.
3. DESE will keep records of any complaints filed through this policy.

Parents Right-to- Know Sample Letter

Dear Parent or Guardian:

Our district is required to inform you of certain information that you, according to The No Child Left Behind Act of 2001 (Public Law 107-110), have the right to know.

Upon your request, our district is required to provide to you in a timely manner, the following information:

- Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.
- Whether your child is provided services by paraprofessionals and, if so, their qualifications.
- What baccalaureate degree major the teacher has and any other graduate certification or degree held by the teacher, and the field of discipline of the certification.

In addition to the information that parents may request, districts must provide to each individual parent –

- Information on the achievement level of the parent's child in each of the state academic assessments as required under this part; and
- Timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 5th Floor, 205 Jefferson Street, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or Relay Missouri 800-735-2966.

Parental Information and Resource Center (PIRC)

The Parental Information and Resource Center (PIRC) program is funded by the US Department of Education, Office of Innovation and Improvement, established to provide training, information, and support to parents and individuals who work with local parents, districts, and schools that receive Title I.A funds. PIRCs provide both regional and statewide services and disseminate information to parents on a statewide basis.

PIRCs help implement successful and effective parental involvement policies, programs, and activities that lead to improvements in student academic achievement, and that strengthen partnerships among parents, teachers, principals, administrators, and other school personnel in meeting the education needs of children; and to assist parents to communicate effectively with teachers, principals, counselors, administrators, and other school personnel.

The recipients of PIRC grants are required to: serve both rural and urban areas, use at least half their funds to serve areas with high concentrations of low-income children, and use at least 30 percent of the funds they receive for early childhood parent program.

Centers must include activities that establish, expand, or operate early childhood parent education programs and typically engage in a variety of technical assistance activities designed to improve student academic achievement, including understanding the accountability systems in the state and school districts being served by a project. Specific activities often include helping parents to understand the data that accountability systems make available to parents and the significance of that data for such things as opportunities for supplemental services and public school choice afforded to their children attending buildings in school improvement.

PIRCs generally develop resource materials and provide information about high quality family involvement programs to families, schools, school districts, and others through conferences, workshops, and dissemination of materials. Projects generally include a focus on serving parents of low-income, minority, and limited English proficient (LEP) children enrolled in elementary and secondary schools.

Missouri has two PIRCs – one in St. Louis and one in Springfield. For service and contact information, go to their website at <http://www.nationalpirc.org/directory/MO-32.html>

INSTRUCTION

The elementary curriculum stresses a strong basic program in reading, language, spelling, mathematics, science, social studies, health and handwriting. Students will have 950 minutes of reading/language skills and 300 minutes of math per week. Most students also have 220 minutes of art, music, library and counseling per week. Students will have 150 minutes a week of physical education.

GUIDANCE

The purpose of the guidance program is to help each individual student achieve his/her highest growth mentally, emotionally and socially. This is accomplished in several ways:

- a. By helping new students feel at home in our school with new teachers and friends.
- b. Holding individual conferences whenever a student, teacher or the counselor deems it necessary.
- c. Provide a testing program designed to help students learn as much as possible about their capabilities.
- d. The counselor welcomes the opportunity to talk things over with any student, parent, or teacher.

PHYSICAL EDUCATION PROGRAM

All children are expected to participate in the school's physical education classes. If a child is recovering from an illness or for some similar reason, and he/she should not participate in physical education, send a note stating problems to the physical education teacher. If there is some reason why your child should not participate for several days or should never participate, send a doctor's statement to that effect. **All children need to wear tennis shoes in the gym for their protection.** It is very easy to slip and fall when wearing street shoes. Also, the use of tennis shoes will protect the floor.

RECESS/PLAYGROUND POLICIES

School employees supervise play periods. Children are expected to participate in play activities unless excused for medical reasons. Weather permitting, students are given recess time each day. Decisions to have outside recess during cold weather depend upon the temperature and the wind chill factor. Shorter outside recess times are scheduled on very cold days. All children are expected to go outdoors unless the weather is severe, then all students will remain indoors. Always dress your child for outside recess. Only children with medical excuses are allowed to remain in the building during scheduled outside recess. A dated note is required each day your child must remain inside for health reasons.

HOMEWORK

Homework is a teacher-planned activity related to classroom objectives. Homework not only reinforces the learning that takes place in the classroom but also helps the child learn responsibility. Different teachers will assign different amounts of homework at different times. It is a good habit to read with your child every night for 10-15 minutes. As your child begins reading, let them read to you and then read independently. As your child gets older, reading time can be lengthened to 20-30 minutes per night, depending on how much time your child can handle. First grade children may also have spelling words to practice, math facts to learn (addition, subtraction, multiplication, and division facts), or special projects.

Parent-teacher-student teamwork paves the way to successful homework. Some suggestions are offered for parents in helping with homework.

- ✓ Assist with drill and routine work.

- ✓ Give encouragement and show interest, but avoid undue pressure.
- ✓ Exercise patience in helping your child and take breaks as needed.
- ✓ Work out a schedule for family activities and study time so that they do not interfere with each other.
- ✓ See that your child uses their time wisely while studying.
- ✓ Parents should never do the work for their child but assistance and encouragement are important.

PARENT TEACHER CONFERENCES

There are two scheduled parent conferences. One is held in the fall and the other is in the spring. The dates and times for the 10-11 school year are: October 27 from 2:00 – 8:00, October 28 1:00 – 8:00 and March 25 from 10:00 -6:00. These parent teacher conferences are also listed on the calendar pages. In addition to the scheduled conference days a parent may visit their child's teacher by contacting the teacher or the office for an appointment.

REPORT CARDS

Marks serve several necessary educational purposes: One is to inform parents how their child is progressing in school, socially and academically. A second is to help the student see themselves as learners and set their goals for further areas of learning. Report cards are issued at the end of each quarter (9-week period). The cards are to be signed and returned to school. In addition, progress reports will be sent home on all students at mid-quarter to inform parents of their child's progress. The grades for first, second, and third grades are as follows:

1 st Grade Grading Scale			
A	95 – 100	C	73 – 76
A-	90 – 94	C-	70 – 72
B+	87 – 89	D+	67 – 69
B	83 – 86	D	63 – 66
B-	80 – 82	D-	60 – 62
C+	77 - 79	F	0 – 59

Report cards will also be marked with:

- S – Satisfactory
- I – Improving
- U - Unsatisfactory

Kindergarten children will not receive letter grades. Students will be rated by specific objectives.

Progress Reports:

- 1st quarter September 24**
- 2nd quarter November 23**
- 3rd quarter February 11**
- 4th quarter April 21**

Report Cards:

- 1st quarter October 27-28 Parent/Teacher Conferences**
- 2nd quarter January 7**
- 3rd quarter March 25 Parent/Teacher Conferences**
- 4th quarter May 24 Last day of school**

HEALTH ROOM

Health office is provided for emergency handling of accidents or sudden illnesses that occur at school. Children who are ill should not be sent to school.

Guidelines to determine when your child should remain at home:

- a. If a rash is present that has not been evaluated by a physician. (Other than poison ivy or other non-contagious previously diagnosed rashes like psoriasis).
- b. If your child vomits and continues to experience nausea and/or vomiting.
- c. If your child's oral temperature exceeds 100 degrees F or is 1 or 2 degrees above your child's normal temperature. A child with such a fever should remain at home for 24 hours after the temperature returns to normal.
- d. If your child complains of severe, persistent pain, the symptom should be referred to a physician for evaluation.
- e. If your child shows signs of upper respiratory infection (cold symptoms) serious enough to interfere with the child's ability to learn.
- f. If there are signs of conjunctivitis ("pinkeye") with matter from one or both eyes, itching, or crust on eyelids, the child should be evaluated by a physician.
- g. If there are open sores that have not been evaluated by a physician.
- h. If there are signs of infection with lice (nits in hair, itchy scalp) the child should be evaluated for treatment with a pediculicide (special shampoo that kills head lice).

No pupil shall attend school while afflicted with any communicable disease or while able to transmit it. The school may require a pupil to be examined by a physician and to provide a written statement of health before reentering school. Any pupil not complying may be excluded from school.

The Board of Education refuses to pay any medical bills presented for a pupil's injuries sustained while at school.

In the event that a child's safety is deemed at risk due to illness or injury, an emergency vehicle will be summoned to provide immediate care at the parent's expense.

Emergency medical cards are very important. It is the school's way to reach you if your child is injured or is ill. It is also the place for you to up-date any medical information about your child yearly, such as medication or health problems. It is vital that you keep these numbers up to date. Please send in any change of address, employment, babysitter or phone number.

EMERGENCY CARDS

Each student has an "emergency card" on file at school. These cards are used to contact parents in emergency health situations as well as many other kinds of necessary communications. The home address, home phone number, work phone number and names and

phone numbers of two close family friends and/or relatives are listed on the cards. It is the responsibility of each parent to inform Daniel Boone School office when the home address, a phone number or a contact person changes. This information is crucial to the health and well being of your child. We strongly encourage parents not to forget to keep us updated. Please make careful choices in people that you list to care for your child.

- a. Relatives or close friends who live in the Warrenton area.
- b. Make sure that they have a way to pick your child up.
- c. Let them know that you have chosen them to care for your child and ask that they contact you as soon as possible.
- d. Please put a Safe Code on the card in case you have to call and change your child's routine at the end of the day.
Examples: Pet's name, Nickname, and parent's birth date

IMMUNIZATION POLICY

Every pupil must comply with the state immunization law. Parents must provide the school with information to show that their child has received the required immunizations. Students who do not have up-to-date records will not be allowed to attend school.

MEDICATION POLICY JHCD Adopted 2008

The Warren County R-III School District is not legally obligated to administer medication to students unless specifically included in a Section 504 Accommodation Plan or an Individualized Education Program (IEP). However, the Board recognizes that some students may require medication for chronic or short-term illness to enable them to remain in school and participate in the district's educational services. Further, the district prohibits students from possessing or self-administering medications while on district grounds, on district transportation or during district activities unless explicitly authorized in accordance with this policy. Therefore, the superintendent, in collaboration with the district nursing staff, will establish administrative procedures for storing and administering medications in compliance with this policy and pursuant to state and federal law. Medications will only be administered at school when it is not possible or not effective for the student to receive the medication at home.

The administration of medications is a nursing activity that must be performed by or under the supervision of a registered professional nurse. A registered professional nurse may delegate the administration of medication to a licensed practical nurse or unlicensed personnel who are trained by the nurse to administer medications. The registered professional nurse is responsible for developing written procedures for training unlicensed personnel in the administration of medications and for supervising the administration of medication by others. The nurse or designee must maintain thorough documentation of all medications administered to students.

Nurses must use reasonable and prudent judgment to determine whether to administer particular medications to students while also working in collaboration with parents/guardians and school administration. In carrying out their legal duty to protect the health, welfare and safety of students, nurses will, when necessary, clarify authorized prescriber orders and respond in accordance with such clarifications.

The district shall not knowingly administer medications in an amount exceeding the recommended daily dosage listed in the Physician's Desk Reference (PDR) or other recognized medical or pharmaceutical text. The district will not administer the first dose of any medication. Parents/Guardians are encouraged to arrange to administer prescription medications themselves when possible.

Over-the-Counter Medications

The district may administer over-the-counter medication to a student upon receipt of a written request and permission to do so by a parent/guardian. The district will provide Advil or generic substitute, Tylenol or generic substitute, upon written permission from parent/guardian up to six (6) doses per semester. Further dosage will only occur with written doctors permission. All over-the-counter medications must be delivered to the school principal or designee in the manufacturer's original packaging and will only be administered in accordance with the manufacturer's label.

Prescription Medications

The parent/guardian must provide the district with written permission to administer the medication before the district will administer the prescription medication to the student. The prescription label will be considered the equivalent of a prescriber's written direction, and a separate document is not needed.

Medication must have a pharmaceutical label with:

- a. Child's name
- b. Name of the medication, instruction as to dosage, time, etc.
- c. Name of the doctor prescribing the medication.
- d. Current dates.

Students who require emergency medication should have their medication properly labeled as described above. Specific written instruction must be provided as to when and under what circumstances medication is to be given. This information should be provided and signed by student's doctor annually.

LICE POLICY

The Warren County R-III School District has adopted the state recommended "No-Nit Policy" to handle the head lice problem. The elementary children's heads will be checked at the beginning and periodically throughout the school year. Any one that has nits will not be allowed to attend school until all nits have been removed.

STUDENT ABSENCES AND EXCUSES JED Adopted 2008

The Board recognizes the importance of regular student attendance to a successful learning experience. Research supports the fact that attendance is crucial to improving student achievement. At least one (1) study identified attendance as the single greatest indicator of student achievement. The Board further recognizes that:

1. Frequent absences of students from regular classroom learning experiences disrupt the continuity of the instructional process.
2. The benefits of classroom instruction, once lost, cannot be entirely regained.

3. The entire process of education requires a regular continuity of instruction, classroom participation, learning experiences and study in order to meet the district's student achievement goals.
4. Holding students and their parents/guardians responsible for attendance is part of the district's larger mission to train students to be productive citizens and employees.
5. State law reflects the importance of regular attendance by establishing compulsory school attendance and charging this Board to enforce that law.
6. State law authorizes school boards to make all needful rules for organization and government in the district.

Therefore, regular and punctual patterns of attendance will be expected of each student enrolled in the Warren County R-III School District.

Development of Rules and Procedures

The superintendent, with the assistance of building-level administrators and other administrative and professional staff, shall establish rules and procedures for student attendance within the district. The primary purpose of the district's attendance rules and procedures shall be to change behavior, not to punish students. Such rules and procedures shall be published on the district's website and in appropriate handbooks and shall be subject to review by the Board of Education. The administration will develop rules and procedures that minimally include:

1. Clear and reasonable attendance standards with consistently enforced consequences for violating those standards.
2. Early intervention strategies for students in primary and elementary grades.
3. Targeted intervention strategies.
4. Strategies to increase engagement with students and families.

In developing these rules and procedures, the administration will collect data to determine why students are absent. Data collected will include, but not be limited to:

1. Reasons for student absences.
2. Family attitudes toward school attendance.
3. The extent to which frequently absent students feel engaged with the school.
4. The extent to which family members of students who are frequently absent feel engaged in student learning.
5. Academic needs of frequently absent students.
6. Nonacademic service needs of frequently absent students.

In response to the data collected, the superintendent or designee will implement one (1) or more of the following strategies:

1. Academic support programs for students and families.
2. Use of alternative educational methods, such as distance learning and homebound instruction.
3. Use of available, appropriate community resources.
4. Staff-Student advisory or mentoring programs designed to increase student engagement with the school.
5. Procedures for student and family contact when students are absent.

No rule or procedure will preclude a student from making up work missed due to any type of absence, including absences due to suspension up to ten (10) days in a semester. After the tenth unexcused absence or tenth day of OSS accrued in a semester or the combination of both unexcused absences and OSS, no credit will be earned for that work

Regular school attendance is important, as class time lost cannot be made up. When students must miss school, it is their responsibility to see that assignments are made up.

Students are expected to be in school except in cases of emergency or for these reasons:

- a. Personal illness. The school may require a doctor's statement.
- b. Illness in the family. School work needs to be kept current.
- c. Death of a relative.
- d. Observance of a religious holiday.

Steps to follow when absent:

- a. Parents or guardians must write an excuse to the teacher, giving name, day(s) of absence, reason and signature.
- b. Ask the teacher for make-up assignments. Assignments not made up will be reflected in the student's grades. Each student is responsible for seeing that make-up work is completed.
- c. Absence notes must be turned into the school within 2 days after the student returns to school. After 2 days from the students return the absence will be considered unexcused.

If a child misses more than 5 days per quarter or an accumulation of 10 days during the year a letter will be mailed to the parent/guardian. A conference may be held with the parent/guardian, teacher and principal to determine the status of the student's progress. The conference could be waived in case of illness or other factors deemed appropriate by the principal and teacher if the proper documentation is on file.

Absenteeism creates a genuine hardship for a student and is regarded as a very serious problem. If necessary the child may be placed on an academic plan to set forth strategies for future success and requirements that must be met on the part of the family and the school. If excessive absenteeism continues, school officials shall contact outside social or state agencies.

EARLY DISMISSAL/TARDIES

Punctuality is part of attendance. Students should be in class on time. Any student not in his/her classroom when the bell rings shall be considered tardy unless excused by the office. When buses are late, students are not counted tardy.

If a child is tardy more than 5 days per quarter or an accumulation of 10 days during the year a letter will be mailed to the parent/guardian. A conference may be held with the parent/guardian, teacher and principal. Persistent tardiness creates a genuine hardship for a student and is regarded as a very serious problem. If excessive tardiness continues, school officials shall contact outside social or state agencies.

When it is necessary for a child to leave school during the day, parents must first go to the office to sign the child out. **The parent/guardian must show an ID to verify who they are and be on the students contact list.** Likewise, when the child is late coming to school, the student must first go to the office to sign in. The office will issue a hall pass, which should be given to the teacher. Tardies and early checkouts will count against a student's perfect attendance.

PERFECT ATTENDANCE

Perfect attendance is defined as 100% attendance. ***To qualify for perfect attendance distinction, children should have no absences, no tardies and may not be signed out early.***

WARREN COUNTY R-III STUDENT DISCIPLINE POLICY

The Board of Education has the legal authority to make all needed policies, rules and regulations for organizing and governing the school district. This includes the power to suspend or expel a student for conduct which is prejudicial to good order and discipline in the schools or impairs the morale or good conduct of the students. These policies, rules and regulations will apply to all students in attendance in district instructional and support programs, as well as at school-sponsored activities and events.

Building principals are responsible for the development of rules and regulations regarding student conduct needed to maintain proper behavior in schools under their supervision. Principals, subject to appropriate due process procedures, may summarily suspend any student for up to ten (10) days for violation of these policies, rules and regulations. Notice of suspension shall be given immediately to the parent or guardian, and to the superintendent.

Flagrant disregard for policies, rules and regulations, or continued truancy may result in suspension by the superintendent, or expulsion by the Board, both subject to appropriate due process procedures. The superintendent may suspend a student for up to one hundred eighty (180) days; however, expulsion of students is a function only of the Board of Education.

Teachers shall have the authority to make and enforce necessary rules for the internal governance in the classroom, subject to the review by the building principal. The Board expects each teacher to maintain a satisfactory standard of conduct in the classroom.

Anytime a referral that warrants formal disciplinary action is submitted, a reasonable effort will be made by the principal to either contact the parent/guardian by written notice delivered by the student, through the mail or by direct telephone.

Daniel Boone Elementary is committed to preparing students for their responsibilities as adults in a democratic society. To accomplish this goal, there must be respect and mutual trust among parent, teacher, and student. Therefore, discipline should be consistent and reasonable and should strive to facilitate the development of the student's self-control and self-discipline. In this regard, student discipline becomes an integral component of the educational process and a symbol of the commitment of parents, students and administrators to the maintenance of an effective learning environment.

All students are expected to follow school rules and to show proper respect to other students, teachers, and supervisors. Students who misbehave will be disciplined by their teachers or immediate supervisor. Offenses covered in the policy are: arson, bus misconduct, classroom disruption, computer misuse, controlled substances, alcohol possession/use, disrespect/insubordination, extortion, false alarm, fighting, gambling, gang related activities, harassment-racial/ethnic, harassment-sexual, horseplay, intimidation or threats, intolerant communications towards a student, intolerant communications towards a staff member, leaving class without permission, physical assault of student, physical assault of personnel, physically endangering behavior, public display of affection, tobacco possession/use, truancy, vandalism, and weapons. Discipline procedures are to be commensurate with the age and special needs of the student. To maintain order and discipline in the school and to protect the safety and welfare of students and school personnel, school authorities may search a student, student book bag, or student locker following the guidelines in the Warren Co. R-III Student Disciplinary Policy.

STUDENT DISCIPLINE

Available Known Disciplinary Alternatives

The following is a list of known disciplinary alternatives that may be utilized in the schools of the Warren County R-III School District.

Disciplinary Alternative	Person or Group Empowered to Utilize Each Alternative
1. Student Conference	T, P, S, B
2. Parent Conference	T, P, S, B
3. Referral to Counselor	T, P, S, B
4. Assignment of Extra Work	T, P, S, B
5. Depriving of Certain Earned Privileges	T, P, S, B
6. Reprimand	T, P, S, B
7. Behavioral Contract	T, P
8. After-School Detention	P, S, B
9. Academic Reassignment	P, S, B
10. Short-Term Suspension	P, S, B
11. Saturday Detention	P, S, B
12. Long-Term Suspension	S, B
13. Expulsion	B

Disciplinary Alternative	Person or Group Empowered to Utilize Each Alternative
<p style="text-align: center;">KEY T = Teacher; P = Principal; S = Superintendent; B = Board of Education</p>	

Teachers and principals are also encouraged to explore innovative, positive alternatives to change behavior in their classes and their schools.

Abbreviations

BC = Behavioral Contract
 CI = Classroom Isolation
 Conf. = Conference
 CWS = Conference with Student
 AR = Academic Reassignment
 LA = Legal Authority

LP = Loss of Privileges
 LT = Long-Term Suspension
 OSS = Out-of-School Suspension
 PC = Parental Contact
 poss. = Possible
 TO = Time Out

The Warren County R-III discipline policy is designed to foster student responsibility, respect for others, and the orderly operations of district schools. No policy can be expected to list each and every offense that may result in the use of disciplinary action. However, it is the purpose of this policy to list certain offenses, which if committed by a student, will result in the imposition of a specific penalty.

Reporting to Law Enforcement

It is the policy of the Warren County School District to report all crimes occurring on school grounds to law enforcement, including, but not limited to, the crimes the district is required to report in accordance with law. A list of crimes the district is required to report is included in policy JGF.

The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district's policy.

In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for more than ten (10) days or expulsion of any student who the district is aware is under the jurisdiction of the court.

Documentation in Student's Discipline Record

The principal, designee or other administrators or school staff will maintain all discipline records as deemed necessary for the orderly operation of the schools and in accordance with law and policy JGF.

Participation in Activities

Students who are suspended or expelled for any reason are prohibited from attending or taking part in any district-sponsored activity, regardless of location, or any activity that occurs on district property. Students who violate this provision will be required to leave the activity and may face further discipline, including an additional period of suspension or expulsion.

Prohibition against Being on or near School Property during Suspension

All students who are suspended or expelled are prohibited from being on school property for any reason unless permission is granted by the superintendent or designee.

Any student who is suspended for any offenses listed in ' 160.261, RSMo., or any act of violence or drug-related activity defined by policy JGF as a serious violation of school discipline shall not be allowed to be within 1,000 feet of any public school in the district unless one (1) of the following conditions exist:

1. The student is under the direct supervision of the student's parent, legal guardian or custodian.
2. The student is under the direct supervision of another adult designated by the student's parent, legal guardian or custodian. The designation must be made in advance and in writing to the principal of the school that suspended the student.
3. The student is in an alternative school that is located within 1,000 feet of a public school in the district.
4. The student resides within 1,000 feet of a public school in the district and is on the property of his or her residence.

If a student violates this prohibition he or she may be suspended or expelled in accordance with the offense, "Failure to Meet Conditions of Suspension," listed below.

Offense	Grades K-5	Grades 6-8	Grades 9-12
ACADEMIC DISHONESTY B Cheating on tests, assignments, projects or similar activities; plagiarism; claiming credit for another person's work; fabrication of facts, sources or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics.			
First	No credit for the work, grade reduction, or replacement assignment	No credit for the work, grade reduction, or replacement assignment, detention or AR	No credit for the work, grade reduction, or replacement assignment, detention or AR
Subsequent	No credit for the work, grade reduction, course failure, or removal from extracurricular activities	No credit for the work, grade reduction, course failure, AR, or OSS	No credit for the work, grade reduction, course failure, AR, or OSS
ARSON B Starting a fire or causing an explosion with the intention to do damage to property or buildings. NOTE: In case of flagrant arson, more severe penalties may be used, including contact with LA and up to expulsion.			
First	PC, poss. contact with LA, LP, poss. AR, poss. OSS, poss. referral to superintendent	PC, poss. contact with LA, conf. with principal, poss. 1-180 day OSS, restitution	PC, contact with LA, conf. w/ principal, 10 days OSS, poss. 11-180 day OSS, counseling program, restitution
Second	PC, poss. contact with LA, poss. AR, poss. OSS, or poss. referral to the superintendent	PC, poss. contact with LA, conf. w/ principal, 10-180 day OSS, restitution, poss. expulsion	PC, contact with LA, conf. w/ principal, 10-180 day OSS, restitution, poss. expulsion
Subsequent	PC, contact with LA, OSS, poss. referral to the superintendent	PC, contact LA, 10 days OSS w/ recommendation for LT and/or expulsion, restitution	10 days OSS with recommendation for LT and/or expulsion, restitution
BULLYING (see Board policy JFCF) B Repeated and systematic intimidation, harassment and attacks on a student or multiple students, perpetuated by individuals or groups. Bullying includes, but is not limited to: physical violence; verbal taunts; name-calling and put-downs; threats; extortion; theft; damaging property; exclusion from a peer group; and cyber bullying, including use of websites, e-mail, texting and other electronic means.			
First	PC, CWS, LP, poss AR	Detention, AR, 1-180 days OSS	Detention, AR, 1-180 days OSS

Offense	Grades K-5	Grades 6-8	Grades 9-12
Subsequent	1-180 days OSS, poss. expulsion	1-180 days OSS, poss. expulsion	1-180 days OSS, poss. expulsion
<p>BUS MISCONDUCT, MINOR OFFENSE (see Board policy JFCC) B The following behaviors will not be permitted on the bus. These behaviors are grouped according to the seriousness of the offense. More serious behaviors will result in harsher consequences. Behavior consequences will escalate if the child insists on repeating the unacceptable behavior: (a) not sitting in assigned seat; (b) changing seats; (c) eating, drinking; (d) jumping on or off bus before it comes to a complete stop; (e) littering; (f) throwing objects, (g) making loud noises; (h) excessive horseplay; (i) refusing to follow directions. These are examples of unacceptable behaviors, but not an exhaustive list. Bus probation may be given for repeated bus misconduct.</p>			
First	PC, warning, poss. LP	CWS, 2-week assigned seat, poss. LP	CWS, poss. assigned seat, detention, poss. AR, poss. removal from bus up to 5 days
Second	PC, LP	One-month assigned seat, 1 detention hour, poss. LP	AR, assigned seat to removal from bus up to 10 days
Subsequent	PC, bus suspension up to 3 days	1 day off the bus Succeeding offenses: 3, 5, 10, 20 days off the bus; LP for remainder of the year	AR, Sat. detention, removal from bus up to 15 days
<p>BUS MISCONDUCT - MAJOR OFFENSE (see Board policy JFCC) B Creating a loud disturbance that would endanger those on the bus; disrespect to threatening remarks, obscene gestures, or profanity directed at a bus driver; disrespect to, threatening, use of profanity, or harassment of another student (includes slapping, spitting, marking, throwing objects or food at another student); flagrant insubordination; indecent exposure; vandalism/destruction of property; fighting/assault; use of inhalants, fireworks, weapons and guns; possession and use of tobacco by students; student alcohol and drug abuse. These are examples of unacceptable behaviors, not an exhaustive list. Bus probation may be given for repeated bus misconduct.</p>			
First	PC, bus. susp. up to 5 days and/or poss. OSS	1-20 days off the bus, poss. LP for a year. District guidelines apply as in school setting	1-10 days off bus, school guidelines, AR, 10 days OSS
Second	PC, bus susp. up to 10 days and/or poss. OSS	1-20 days off the bus, poss. LP for a year. District guidelines apply as in school setting.	Removal from bus 10-30 days, AR, OSS up to 10 days
Subsequent	PC, bus susp. up to 20 days and/or poss. OSS. Subsequent offenses: PC, bus susp. for 20 days/poss. OSS and referral to the superintendent.	1-20 days off the bus, poss. LP for a year. District guidelines apply as in school setting.	Removal from bus 20-60 days, poss. remainder of the year
<p>COMPUTER MISUSE (see Board policy EHB and procedure EHB-AP) B Inappropriate use of the computer (Internet included) is any action by a student to view, print or distribute pornographic materials, access private files, harassing, insulting or unauthorized tampering of hardware and/or employing the network for commercial purposes.</p>			
First	Detention hour to OSS, LP depending on severity of misuse, poss. LP		
<p>CONTROLLED SUBSTANCES, ALCOHOL - POSSESSION/USE (see Board policies JFCH and JHCD) B This section may include, but not be limited to, the illegal use, sale, transfer, intent to sell, possession or being under the influence of intoxicants, alcohol, physical or mind-altering chemicals, including unauthorized inhalants. Drugs, including prescription or over-the-counter or drug-like substances, including any represented to be drugs and any paraphernalia used for such purposes are prohibited on or in</p>			

Offense	Grades K-5	Grades 6-8	Grades 9-12
school property or at school activities or events, or in any vehicle while being used to transport students for the school district.			
First	PC, counseling, poss. BC, contact with LA, poss. AR or poss. OSS, poss. referral to the superintendent	PC, LA, OSS up to 10 days, poss. 11-180 days OSS, counseling, poss. expulsion	PC, LA, OSS up to 10 days, poss. 11-180 days OSS, counseling, poss. expulsion
Subsequent	11-180 days OSS, PC, LA, expulsion	11-180 days OSS, PC, LA, expulsion	11-180 days OSS, PC, LA, expulsion
CURRICULAR DISRUPTION B A pattern of classroom disruption that takes away from the curricular process.			
First	PC, CWS, LP, TO	PC, detention hour to 1 day AR	PC, detention hour to 1 day AR
Second	PC, LR, poss. CI, TO, detention to AR	PC, up to 3 days AR	PC, Saturday detention to 3 days AR
Subsequent	PC, Saturday detention to AR	PC, 1 day AR to 5 days OSS	PC, 1 day AR to 5 days OSS
DISHONESTY B Any act of lying, whether verbal or written, including forgery.			
First	Nullification of forged document. CWS, LP, AR, poss. 1-10 days OSS, PC	Nullification of forged document. CWS, detention, AR, poss. 1-10 days OSS	Nullification of forged document. CWS, detention, AR, poss. 1-10 days OSS
Subsequent	Nullification of forged document. Detention, AR, 1-180 days OSS, poss. expulsion	Nullification of forged document. Detention, AR, 1-180 days OSS, poss. expulsion	Nullification of forged document. Detention, AR, 1-180 days OSS, poss. expulsion
DISRESPECT/INSUBORDINATION B Refusal to follow instructions or insubordination. This includes refusal to identify one=s self, challenging authority, refusing to obey a reasonable request, running from adult and lying to an adult in authority. NOTE: In case of flagrant disrespect/insubordination, more severe penalties may be used, including contacting LA, and up to expulsion.			
First	PC, CWS, LP, poss. TO, poss. CI, poss. AR	Detention period to 1 day AR	Detention, 3 days AR, PC
Second	PC, LP, TO or CWS, poss. AR	Saturday detention to 3 days AR	Detention, Saturday detention, AR, PC, poss. counseling, poss. 3-5 days AR, 3-5 days OSS
Subsequent	PC, poss. AR, poss. OSS	1 day AR to 3 days OSS Subsequent offenses: 3 days AR to 10 days OSS, poss. LT	AR, OSS, poss. removal from classroom, 5 days AR, 5+ days OSS
DISRUPTION OF SCHOOL-SPONSORED EVENT B Students whose actions cause a disturbance at or stoppage of a school-sponsored event, including athletic contests, performances, commencement exercises or assemblies.			
First	PC, poss. AR, poss. OSS	PC, AR, OSS	PC, AR, OSS
Subsequent	PC, OSS	OSS, poss. LA, poss. LT	OSS, poss. LA, poss. LT

Offense	Grades K-5	Grades 6-8	Grades 9-12
<p>ELECTRONIC DEVICES (see Board policy KKB) B The Warren County R-III School District prohibits the use or display of video or audio recording equipment, including cellular devices, on district property or at district activities by students except:</p> <ol style="list-style-type: none"> 1. If required by a school-sponsored class or activity. 2. At performances or activities to which the general public is invited, such as athletic competitions, concerts and plays. 3. At open meetings of the Board of Education or committees appointed by or at the discretion of the Board. 4. As otherwise permitted by the building principal. <p>This applies to all electronic devices for the entire school year. (Example: cell phone in September = first offense; I-pod in January = second offense, and digital camera in March = third offense.)</p> <p>If an electronic device is seen or heard with a student, the district has set the following procedure for all grade levels:</p>			
First	Confiscation. Student may pick up from office after the final bell.		
Second	Confiscation. Parent must pick up from office.		
Third	Confiscation. Parent must pick up from office, plus the student will serve a penalty of AR.		
Subsequent	Confiscation. Parent must pick up from office after the final bell, plus the student will serve 1-10 days OSS with poss. referral to superintendent		
<p>EXTORTION B Threatening or intimidating any student for the purpose or intent of obtaining money or anything of value from that student. NOTE: In case of flagrant extortion, more severe penalties may be used, including contact of LA, up to expulsion.</p>			
First	PC, CWS, return item of value or make restitution, poss. LP	PC, conf. with counselor, contact LA, 1-10 days AR	PC, poss. LA, 5 days AR, 10 days OSS
Second	PC, CWS, return item of value or make restitution or LP, TO, poss. AR, poss. contact with LA	3-5 days AR or OSS, PC, and principal for readmittance, contact LA	5 to 10 days OSS, PC, LA, counseling program
Subsequent	PC, return item of value or make restitution, AR or poss. OSS, contact with LA	Up to 10 days OSS, PC, poss. recommendation for LT, contact LA	10 days OSS, poss. 11-180 days, LA, PC
<p>FAILURE TO MEET CONDITIONS OF SUSPENSION B Coming within 1,000 feet of any public school in the district while on suspension for an offense that requires reporting to law enforcement or for an act of school violence or drug-related activity defined by district policy as a serious violation of the district's discipline policy. See the section of this regulation titled, "Prohibition against Being on or near School Property during Suspension."</p> <p>In determining whether to suspend or expel a student, consideration shall be given to whether the student poses a threat to the safety of any child or school employee and whether the student's presence within 1,000 feet of the school is disruptive to the educational process or undermines the effectiveness of the school's discipline policy.</p>			
First	CWS, poss. PC, detention, AR, 1 - 180 days OSS, poss. expulsion	PC, detention, AR, 1 - 180 days OSS, poss. expulsion	PC, detention, AR, 1 - 180 days OSS, poss. expulsion
Subsequent	CWS, poss. PC, detention, AR, 1 - 180 days	PC, detention, AR, 1 - 180 days OSS, poss.	PC, detention, AR, 1 - 180 days OSS, poss.

Offense	Grades K-5	Grades 6-8	Grades 9-12
	OSS, poss. expulsion	expulsion	expulsion
FAILURE TO SERVE DETENTION B Not serving assigned detention in the allocated time.			
First	Additional detentions, AR	Additional detentions, Saturday detentions, poss. AR 1-3 days	
Subsequent	1-3 days AR	Poss. AR 1-5 days	
FALSE ALARM B Setting off alarms when there is no cause to do so, including fire alarms, 911 calls, bomb threats, or other acts causing evacuation of the building which endangers the welfare of students.			
First	CWS, PC, LP, poss. LA	5-10 days OSS, LA, poss. LT or expulsion	10 days OSS, PC, LA, poss. 11-180 days OSS, restitution
Second	CWS, PC, TO, poss. detention, poss. AR or poss. OSS, LA	10 days OSS with poss. LT or expulsion	PC, LA, 10 days OSS with poss. LT or expulsion, counseling, subsequent restitution
Subsequent	CWS, PC, OSS, up to 10 days, poss. LT	10 days OSS with poss. LT or expulsion, LA	10 days OSS, PC, LA, expulsion, restitution, poss. LT
<p>FIGHTING (legally defined as a Public Affray@) B occurs when two or more persons voluntarily or by agreement, engage in any fight or use any blows or violence towards each other, in any angry or quarrelsome manner or do each other willful mischief; or if any person shall assault another and strike him in any public place to the terror or disturbance of others, the person or persons shall be deemed guilty of a misdemeanor. NOTE: Within the school setting, school officials may determine that an act of A near fight/physical contact@ in which one individual strikes, pushes, shoves or verbally confronts another may be considered as a lesser category than fighting. The Safe Schools Act of 1996 stipulates that:</p> <ol style="list-style-type: none"> 1. A person commits the crime of assault while on school property if the person: <ol style="list-style-type: none"> a. Knowingly causes injury to another person; or b. With criminal negligence, causes physical injury to another person; or c. Recklessly engages in conduct that creates a grave risk of death or serious physical injury to another person, and the act described under subsection (a), (b) or (c) of this subsection occurs on school or school district property, or in a vehicle that at the time of the act was in the service of the school or school district, or arose as a result of a school or school district-sponsored activity. 2. Assault while on school property is a CLASS D FELONY. A Safe Schools Incident Report will be filed with law enforcement. 			
First	CWS, PC, poss. LP, TO, AR, OSS, LA	5-10 days OSS, poss. LT, LA	5-10 days OSS, poss. LT, LA
Second	CWS, PC, poss. LP, TO, LA, 1-5 days AR or 1-5 days OSS	8-10 days OSS, poss. LT	8-10 days OSS, poss. rec. for LT, LA
Subsequent	CWS, PC, poss. LP, TO, LA, up to 10 days OSS	Up to 10 days OSS with poss. recommendation for LT or expulsion	Up to 10 days OSS with poss. recommendation for LT or expulsion and subsequent offenses

Offense	Grades K-5	Grades 6-8	Grades 9-12
GAMBLING B Possession and/or use of any gaming devices involving the exchange of money and/or services/favors. Also any actions normally associated with gambling, such as pitching or matching coins, wagering or betting on sports events or participation in pools, playing cards or dice. NOTE: In case of flagrant gambling, more severe penalties may be used, including LT or expulsion.			
First	PC, CWS	Detention hour, 1 day AR, PC, poss. LT	Detention to 3 days AR, Saturday detention
Second	PC, CWS	Sat. detention to 3 days AR, LA, PC, poss. LT	Sat. detention, 5 days AR, counseling program
Subsequent	PC, CWS	PC, LA, up to 10 days OSS, poss. LT	1 to 10 days OSS, enrolled in counseling program
GANG-RELATED ACTIVITIES B As used herein, the phrase Agang-like activity@ shall mean any conduct engaged in by a student 1) on behalf of any gang; 2) to perpetuate the existence of any gang; 3) to effect the common purpose and design of any gang; or 4) to represent a gang affiliation, loyalty or membership in any way while on school grounds or while attending a school function. These activities include recruiting students for membership in any gang and threatening or intimidating other students or employees to commit acts or omissions against his/her will in furtherance of the common purpose and design of any gang. For purposes of district policy, the term Agang@ shall be defined as any ongoing organization, association or group of three (3) or more persons, whether formal or informal, having as one of its primary activities the commission of a criminal act, which has a common name or common identifying sign or symbol, whose members individually or collectively engage in or have engaged in a pattern of gang activity. NOTE: In case of flagrant gang-related activity, more severe penalties may be used, including contacting LA, and up to expulsion.			
First	CWS, PC, removal of gang identification items, poss. LR, or poss. LP, poss. contact with LA	PC, removal of gang identification items, poss. contact with LA, poss. detentions and written paper to be reviewed by counselor	PC, removal of gang identification items, SC, detention, Sat. detention, up to 5 days AR
Second	CWS, PC, removal of gang identification items, contact with LA, LP, TO or detention, poss. AR, poss. OSS	PC, removal of gang identification items, contact with LA, 1 day AR to 3 days OSS	PC, removal of gang items, 3 days AR, 5 days OSS, counseling program
Subsequent	PC, AR, OSS	PC, contact with LA, up to 10 days OSS, poss. LT or expulsion	PC, removal of gang items, up to 10 days OSS, poss. LT, counseling program
HARASSMENT B GENERAL (see Board policy AC) B General harassment is any form of conduct that does not fall under either the Racial/Ethnic or Secual Harassment sections and is deemed to create an intimidating or hostile environment and may take any of the following forms: comments, slurs, jokes, insults and name calling; written material including, but not limited to, graffiti, notes, epithets, computer bulletin entries, pictures, posters, cartoons and/or written materials; defacing or damaging personal property and or school property including, but not limited to, defacing and/or damaging of property belonging to an individual; physical threats including, but not limited to, physical attacks. NOTE: In cases of flagrant harassment, more severe penalties may be used, including contact of LA and/or up to LT.			
First	PC, counseling, TO or poss. LP, poss. detention or poss. AR, poss. OSS	PC, detention hour to 10 days AR, poss. LA, counseling	1-3 days AR, 1-3 days OSS, PC, counseling
Second	PC, counseling, detention or AR, poss. OSS	PC, up to 5 days OSS, poss. LA, counseling	3-5 days AR, 1-5 days OSS, PC
Subsequent	PC, counseling, OSS NOTE: If this incident includes physical threats, damage to personal property or damage to	5-10 days OSS with poss. recommendation of LT or expulsion	5-10 days OSS, poss. LT or LA

Offense	Grades K-5	Grades 6-8	Grades 9-12
	school property, a possible recommendation for LT may be asked.		
<p>HARASSMENT B RACIAL/ETHNIC (see Board policy AC) B Racial and ethnic harassment is conduct of a racial and/or ethnic nature, which has the effect of creating, in a reasonable person, an intimidating, hostile or offensive educational or work environment and may take the following forms: comments, slurs, jokes, insults and name calling; written material including but not limited to graffiti, notes, epithets, computer bulletin entries, pictures, posters, cartoons and/or written materials; defacing or damaging personal property and/or school property including, but not limited to, defacing and/or damaging of property belonging to an individual who intimidates or harasses the individual due to their race and/or ethnicity; racial and/or ethnic physical threats including but not limited to physical attacks. NOTE: In cases of flagrant harassment, more severe penalties may be used, including contact of LA and/or up to LT.</p>			
First	PC, counseling, TO or poss. LP, poss. detention or poss. AR, poss. OSS	PC, detention hour to 10 days AR, poss. LA, counseling	1-3 days AR, 1-3 days OSS, PC, counseling
Second	PC, counseling, detention or AR, poss. OSS	PC, detention to 5 days OSS, poss. LA, counseling	3-5 days AR, 1-5 days OSS, PC
Subsequent	PC, counseling, OSS NOTE: If this incident includes physical threats, damage to personal property or damage to school property, a possible recommendation for LT may be asked.	5-10 days OSS with poss. recommendation of LT or expulsion	5-10 days OSS, poss. LT or LA
<p>HARASSMENT B SEXUAL (see Board policy AC) B Inappropriate behavior that portrays sex or sexual conduct in a manner offensive to community standards. Words, spoken or written, touching, or other physical contacts of a sexual nature violate this guideline. NOTE: In cases of flagrant harassment, more severe penalties may be used, including contact of LA, and/or up to LT.</p>			
First	PC, counseling, TO or LP or detention, poss. AR	PC, detention hour to 10 days AR, poss. LA, counseling	PC, counseling, Sat. detention, 1-5 days AR, up to 5 days OSS
Second	PC, counseling, AR, poss. OSS	PC, Sat. detention to 5 days OSS, poss. LA	5-10 days AR, 10 days OSS, counseling program
Subsequent	PC, counseling, poss. contact with LA, OSS, poss. LT	5-10 days OSS with poss. recommendation of LT or expulsion	10 days OSS, poss. LT
<p>HAZING (see Board policy JFCF) B Any activity that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or school-sponsored activity. Hazing may occur even when all students involved are willing participants.</p>			
First	AR, poss. 1-180 days OSS	AR, poss. 1-180 days OSS	AR, poss. 1-180 days OSS
Subsequent	1-180 days OSS, poss. expulsion	1-180 days OSS, poss. expulsion	1-180 days OSS, poss. expulsion

Offense	Grades K-5	Grades 6-8	Grades 9-12
HORSEPLAY B Physical exchanges between two or more students, not intended to be violent in nature, but exceeding acceptable levels.			
First	CWS, PC, poss. LP, TO, CI	Detention hour to 3 days AR, PC	PC, detention, Sat. detention, 1-5 days AR
Second	CWS, PC, poss. LP, TO, CI, 1-3 days AR, BC	Detention to 5 days AR, PC	PC, Sat. detention, 1-10 days AR
Third	CWS, PC, poss. LP, TO, CI, BC, 1-5 days AR	3 days AR to 5 days OSS.	5 days AR to 5 days OSS
Subsequent	CWS, PC, poss. LP, TO, CI, BC, 1-10 days AR	Up to 10 days OSS	Up to 10 days OSS, poss. LT
IMPROPER OR UNAUTHORIZED STUDENT INTERACTIONS B Any inappropriate, unauthorized or undisciplined student interactions, as determined by school officials, within a school zone. NOTE: In case of flagrant improper student interactions, more severe penalties may be used, including contacting LA, and up to expulsion.			
First	PC, detention, AR, to 3 days OSS	PC, detention, AR, to 3 days OSS	PC, detention, AR, to 3 days OSS
Second	PC, AR, to 5 days OSS	PC, AR, to 5 days OSS	PC, AR, to 5 days OSS
Subsequent	3-10 days OSS with poss. LT or expulsion, LA	3-10 days OSS with poss. LT or expulsion, LA	3-10 days OSS with poss. LT or expulsion, LA
INCENDIARY DEVICES B Possessing, displaying or using matches, lighters or other devices used to start fires unless required as part of an educational exercise and supervised by district staff. NOTE: In case of flagrant incendiary device issues, more severe penalties may be used, including contacting LA, and up to expulsion.			
First	Confiscation. Warning, PC, detention, or in-school suspension.	Confiscation. Warning, PC, detention, AR	Confiscation. Warning, PC, detention, or AR
Subsequent	Confiscation. PC, detention, in-school suspension, or 1-10 days OSS.	Confiscation. PC, detention, AR, or 1-10 days OSS.	Confiscation. PC, detention, AR, or 1-10 days OSS.
INJURIOUS OR EXCESSIVE BEHAVIOR B Excessively repeated discipline infractions or referrals as defined by school officials.			
First	5-10 days OSS with poss. LT or expulsion, LA	5-10 days OSS with poss. LT or expulsion, LA	5-10 days OSS with poss. LT or expulsion, LA
Subsequent	8-10 days OSS with poss. LT or expulsion, LA	8-10 days OSS with poss. LT or expulsion, LA	8-10 days OSS with poss. LT or expulsion, LA
INTIMIDATION OR THREATS B Intentionally placing a student in a situation where mental or physical harm can take place. This may include verbal, written or physical aggression, harassment via insults, sexual innuendos, or verbally provoking a fight. NOTE: In case of flagrant intimidation or threat, more severe penalties may be used, including contacting LA and/or up to LT.			
First	CWS, PC, LP, counseling, poss. AR	PC, detention hour to 5 days AR	3 days AR, up to 5 days OSS, counseling program
Second	CWS, PC, TO, LP, poss. AR, counseling	PC, Sat. detention to 3 days OSS	3-5 days AR, up to 10 days OSS, counseling

Offense	Grades K-5	Grades 6-8	Grades 9-12
			program
Subsequent	PC, AR, poss. OSS with poss. LT, poss. contact with LA, counseling	3 days AR to 10 days OSS with poss. rec. LT or expulsion	3-10 days OSS, poss. LT, expulsion
INTOLERANT COMMUNICATIONS TOWARDS A STUDENT B Speech or conduct in the classroom or during school activities that detracts from or disrupts the learning environment sufficiently to cause a referral to be made to an administrator. This can include spreading rumors, name calling, provocative or inciting language, obscene, disparaging, demanding communication and verbal abuse. NOTE: In case of flagrant intolerant communications, more severe penalties may be used, including contacting LA, up to LT or expulsion.			
First	CWS, PC, counseling, TO, LP, poss. AR, poss. OSS	Detention hour to 5 days AR	Sat. detention, up to 5 days AR, up to 3 days OSS, counseling intervention
Second	CWS, PC, counseling, LP, poss. TO, poss. contact with LA, poss. AR, poss. OSS	Sat. detention to 3 days OSS	3-5 days AR, 3-5 days OSS, counseling intervention
Subsequent	CWS, PC, counseling, poss. contact with LA, OSS, AR	3 days AR to 10 days OSS with poss. rec. LT or expulsion	PC, 3-5 days AR, up to 10 days OSS
INTOLERANT COMMUNICATIONS TOWARDS A STAFF MEMBER B Speech or conduct in the classroom or during school activities that detracts from or disrupts the learning environment sufficiently to cause a referral to be made to an administrator. This can include spreading rumors, name calling, provocative or inciting language, obscene, disparaging, demanding communication and verbal abuse. NOTE: In case of flagrant intolerant communications towards a staff member, more severe penalties may be used, including contacting LA, and/or LT or expulsion.			
First	CWS, PC, counseling, TO, LP, poss. AR, poss. OSS	1 day AR to 5 days OSS	3-5 days AR, up to 10 days OSS, PC, counseling program
Second	CWS, PC, counseling, LP, poss. AR, poss. OSS, TO	5 days AR to 10 days OSS	1-10 days OSS, poss. rec. for LT, counseling program
Subsequent	CWS, PC, counseling, contact with LA, poss. OSS, poss. LT, poss. AR	Up to 10 days OSS with poss. rec. LT or expulsion	10 days OSS, poss. rec. LT
LEAVING CLASS WITHOUT PERMISSION B Leaving the classroom without verbal or written permission from a staff member.			
First	CWS, PC, LP	PC, detention hour to AR	PC, detention, Saturday detention, AR
Second	CWS, PC, TO, LP, poss AR	PC, detention, AR	PC, Sat. detention, AR
Subsequent	CWS, PC, poss. AR to OSS, LP	AR to 5 days OSS, poss. LT	AR to 5 days OSS, poss. LT
PHYSICAL ASSAULT OF STUDENT B The offense of assault and battery is committed if a person: a. Attempts to cause or recklessly causes physical injury to another person;			

Offense	Grades K-5	Grades 6-8	Grades 9-12
b. With criminal negligence, causes physical injury to another person by means of a deadly weapon; c. Purposely places another person in apprehension of immediate physical injury; d. Recklessly engages in conduct that creates a grave risk of death or serious physical injury to another person; e. Knowingly causes physical contact with another person knowing the other person will regard the contact as offensive or provocative. NOTE: Within the school setting, school officials may determine that an act of Aphysical contact@ in which one individual strikes, pushes, shoves or verbally confronts another may be considered as a lesser category than assault. The Safe Schools Act of 1996 stipulates that: 1. A person commits the crime of assault while on school property if the person: a. Knowingly causes injury to another person; or b. With criminal negligence, causes physical injury to another person; or c. Recklessly engages in conduct that creates a grave risk of death or serious physical injury to another person, and the act described under subsection (a), (b) or (c) of this subsection occurs on school or school district property, or in a vehicle that at the time of the act was in the service of the school or school district, or arose as a result of a school or school district-sponsored activity. 2. Assault while on school property is a class D felony. NOTE: In case of flagrant assault, more severe penalties may be used, including contact with LA and up to expulsion.			
First	CWS, PC, TO, poss. contact with LA or detention, poss. AR or poss. OSS	PC, 3 days AR to 10 days OSS, contact LA	1-10 days OSS, PC, poss. recommendation for 11-180 days LT, LA, counseling program for anger management
Second	CWS, PC, poss. contact with LA, AR, poss. OSS	3-10 days OSS, PC, contact LA	10 days OSS pending recommendation for LT, contact LA
Subsequent	PC, contact with LA, OSS, poss. LT	10 days OSS with recommendation for LT	10 days OSS with recommendation for LT
PHYSICAL ASSAULT OF PERSONNEL B Any aggressive physical contact with a staff member, including but not limited to pushing, striking, biting, clawing and kicking. NOTE: For a more detailed description of assault, see the definitions in APhysical Assault of Student.@			
First	CWS, PC, counseling, poss. contact with LA, poss. detention or AR, poss. OSS	Up to 10 days OSS, PC, contact LA, poss. recommendation for LT or expulsion	1-10 days OSS, PC, LA, poss. LT, counseling, expulsion
Subsequent	CWS, PC, counseling, contact with LA, poss. OSS, poss. LT	10 days OSS and recommendation for LT or expulsion, PC, contact LA	Recommendation for expulsion, contact LA
PHYSICALLY ENDANGERING BEHAVIOR B Pushing, shoving, spitting, kicking, tripping (in anger) or behavior that may or may not cause harm to one=s self or another student.			
First	CWS, PC, TO, poss. LP, CI, 1-5 days AR	PC, 1-5 days AR, poss. LA	3-5 days AR, 1-5 days OSS
Second	CWS, PC, TO, poss. LP, CI, 1-5 days AR, 1-5 days OSS	PC, 5 days AR to 5 days OSS, contact LA	3-5 days AR to 1-10 days OSS
Subsequent	CWS, PC, TO, poss. LP, CI, 1-5 days AR, 1-5	5-10 days OSS with the poss. recommendation of	5-10 days OSS, poss. LT, contact LA

Offense	Grades K-5	Grades 6-8	Grades 9-12
	days OSS	LT and contact of LA Also applies to subsequent offenses	
PUBLIC DISPLAY OF AFFECTION (PDA) B Physical contact that is inappropriate for the school setting.			
First	CWS, PC, counseling, LP	Verbal warning to detention	CWS, PC, poss. detention to 1 day AR, Saturday detention
Second	CWS, PC, counseling, conf. with parent, principal and student, LP	Detention hour to AR	Detention, Saturday detention, up to 2 days AR
Subsequent	PC, counseling, poss. TO, poss. LP	Saturday detention to 10 days OSS	Saturday detention, AR to 10 days OSS
SEXUAL ACTIVITY B Acts of sex or simulated acts of sex including, but not limited to, intercourse or oral or manual stimulation.			
First	CWS, detention, AR, or 1-180 days OSS.	CWS, detention, AR, or 1-180 days OSS.	CWS, Saturday detention, AR, or 1-180 days OSS, poss. LT
Subsequent	Detention, AR, 1-180 days OSS, or expulsion	Detention, AR, 1-180 days OSS, or expulsion	Detention, AR, Saturday detention, 1-10 days OSS, possible LT, or expulsion
SEXUALLY EXPLICIT, VULGAR OR VIOLENT MATERIAL B Students may not possess or display, electronically or otherwise, sexually explicit, vulgar or violent			
First	Confiscation. CWS, detention, AR, or 1-180 days OSS.	Confiscation. CWS, detention, AR, or 1-180 days OSS.	Confiscation. CWS, detention, Saturday detention, AR, or 1-10 days OSS, poss. LT.
Subsequent	Confiscation. Detention, AR, 1-180 days OSS, or expulsion.	Confiscation. Detention, AR, 1-180 days OSS, or expulsion.	Confiscation. Detention, Saturday detention, AR, 1-10 days OSS, poss. LT, or expulsion.
STEALING/KNOWINGLY IN POSSESSION OF STOLEN PROPERTY B Under a \$20 value.			
First	CWS, PC, restitution, LP	PC, 1-3 days OSS, counseling, and LA, restitution, AR.	AR, 1-3 days OSS, PC, restitution, LA
Second	PC, restitution, referral to counselor, time-out, poss. AR/CI	PC, 3-8 days OSS, LA, restitution, AR.	3-8 days OSS, PC, restitution, AR, LA.
Subsequent	PC, restitution, contact LA, AR, possible OSS	PC, 3-10 days OSS, LA, restitution, poss. LT.	PC, restitution, 3-10 days OSS, LA, poss. LT.
Over a \$20 value. NOTE: In case of severe stealing, more penalties may be used, including contacting LA, and up to expulsion.			
First	PC, LP, restitution, referral to counselor, time-out, possible AR/CI	PC, 3-5 days 1-5 days OSS, restitution, AR, LA	1-5 days OSS, PC, restitution, AR, LA.

Offense	Grades K-5	Grades 6-8	Grades 9-12
Second	PC, restitution, contact LA, AR/CI, possible OSS	PC, 3-10 days OSS, restitution, LA.	3-10 days OSS, PC, restitution, LA.
Subsequent	PC, restitution, contact LA, AR, poss. OSS	PC, 5-10 days OSS, poss. long-term suspension, restitution, LA, poss. LT.	PC, restitution, 5-10 days OSS, LA, poss. LT.
<p>STUDENT DRESS CODE B It is a mark of maturity when students can freely choose apparel that demonstrates individuality without deviating from the standard of appropriateness. Student dress and grooming will be the responsibility of the individual and his/her parents within the following guidelines:</p> <ol style="list-style-type: none"> Dress and grooming will be clean and in keeping with health, sanitary, and safety requirements. Students must wear footwear at all times. Slippers are unacceptable. Items of clothing or jewelry associated with a controlled substance are not permitted. No handcuffs, chains or spiked/studded jewelry may be worn. Hats, caps, hoods, or other headgear are not to be worn in the building. Students shall not wear clothing or accessories bearing the following messages: <ul style="list-style-type: none"> < obscene or profane immoral, illegal, sexual or violent behavior < statements advocating immoral, illegal, sexual or violent behavior < statements advertising, promoting or picturing alcohol, tobacco or drugs < language or symbolism that reflects the occult or gang affiliation Clothing shall be restricted in the following ways: <ol style="list-style-type: none"> Clothing/Stickers/Insignia/Colors/Visible tattoos that indicate membership in, affiliation with, or support of any gang or similar organization associated with violence, drugs, intimidation or other criminal activity (including rebel flags and swastikas). Undergarments may not be exposed. <p>When, in the judgment of the principal, a student=s appearance or mode of dress disrupts the educational process or constitutes a threat of safety, the student may be required to make modifications.</p> Clothing must cover all undergarments. Dress and grooming will not be such as to disrupt the teaching/learning process or cause undue attention to an individual. Class activities that present a concern for student safety may require the student to adjust his/her hair and/or clothing during the class period in order to meet safety standards. Additional dress regulations may be imposed upon such standards participating in extracurricular activities. Regulations may be altered according to special school-sponsored activities. <p>The district has set the following consequences for all grade levels:</p>			
First	Remove or turn the clothing inside out, P/C		
Second	Remove or turn clothing inside out, detention, Saturday detention, AR and P/C		
Subsequent	Remove or turn clothing inside out, AR, OSS		
<p>TARDY B If a student is not in the classroom when the bell rings, he/she will be considered tardy for that class. The penalties for a student are:</p>			
First	N/A	CWS	CWS, PC, detention, Saturday detention, 1-3 days AR

Offense	Grades K-5	Grades 6-8	Grades 9-12
Second	N/A	CWS, PC	CWS, PC, detention, Saturday detention, 1-3 days AR
Third	N/A	Detention, PC	Detention, PC, 1-10 days AR, 1-10 days OSS, Saturday detention
Fourth	N/A	Detention, PC	Detention, PC, 1-10 days AR, 1-10 days OSS, Saturday detention
Fifth	N/A	PC, 1 day AR	PC, 1-10 days AR, 1-10 days OSS, Saturday detention
Subsequent	N/A	PC, 1-10 days AR, 1-10 days OSS	PC, 1-10 days AR, 1-10 days OSS, Saturday detention
<p>TECHNOLOGY MISCONDUCT B Attempting, regardless of success, to: gain unauthorized access to a technology system or information; use district technology to connect to other systems in evasion of the physical limitations of the remote system; copy district files without authorization; interfere with the ability of others to utilize district technology; secure a higher level of privilege without authorization; introduce computer viruses, hacking tools, or other disruptive/destructive programs onto or using district technology; or evade or disable a filtering/blocking device. This also includes using, displaying or turning on pagers, phones, personal digital assistants, personal laptops or any other electronic communication devices during the regular school day, including instructional class time, class change time, breakfast or lunch. NOTE: In case of flagrant technology misconduct, more severe penalties may be used, including contacting LA, and up to expulsion.</p>			
First	PC, LP, poss. AR. Confiscation and/or restitution if appropriate.	Confiscation and/or restitution if appropriate. Detention hour to OSS, LP depending on severity of misuse, poss. LP	Confiscation and/or restitution if appropriate. AR, OSS and/or LP, restitution, loss of privileges.
Subsequent	Confiscation and/or restitution if appropriate, AR, OSS and/or LP, restitution.	Confiscation and/or restitution if appropriate, AR, OSS and/or LP, restitution.	Confiscation and/or restitution if appropriate, AR, OSS and/or LP, restitution.
<p>TOBACCO POSSESSION/USE B Products may include. but are not limited to: cigarettes, cigars, chewing tobacco, snuff or similar items and look-alike items.</p>			
First	PC, counseling, poss. BC, LP, TO, poss. AR, poss. OSS, poss. LA	PC, 1-3 days OSS, counseling	PC, 3 days OSS, counseling
Second	PC, counseling, poss. BC, AR or OSS, poss. LA	PC, 3-5 days OSS, poss. LA, counseling	PC, 5 days OSS, counseling, poss. LA
Subsequent	PC, OSS, poss. LT, poss. LA	0 days OSS with the poss. recommendation of LT or expulsion	10 days OSS with the poss. rec. LT or expulsion
<p>TRUANCY (see Board policy JED and procedures JED-AP1 and JED-AP2) B Any unauthorized absence from school or class shall be considered as Atruancy.@ A student is considered truant whenever there is an absence from school or from class without the knowledge or consent of the parent or guardian. On rare occasions a parent or guardian may be aware of an absence and the school will still consider it as truancy. Any student who tells his/her parent/guardian that there is no school on a particular day, then stays</p>			

Offense	Grades K-5	Grades 6-8	Grades 9-12
home or visits with a friend will be considered truant. Students who leave the school grounds during the school day without the permission of parent/guardian and the school authorities will be considered truant. Known truancy will be referred to the juvenile office and/or the Children=s Division (CD) of the Department of Social Services. Students will be counted truant if they are absent from class for more than seven (7) minutes (this includes the four-minute passing time) without a pass excusing them.			
First	PC, counseling, contact with LA, conf. with parent, principal and student, TO, LP or detention	PC, 1 day AR, counseling	PC, 2 days AR
Second	PC, counseling, contact with LA, detention or AR	PC, 3 days AR, poss. contact LA, counseling	PC, 4 days AR, counseling (At-Risk), poss. LA
Subsequent	PC, counseling contact with LA, AR	PC, 10 days AR Subsequent: Up to 10 days OSS with the poss. recommendation of LT, LA	2 days OSS to 5 AR, 1-10 days OSS Subsequent: Up to 10 days OSS
UNAUTHORIZED ENTRY B Entering or assisting any other person to enter a district facility, office, locker, or other area that is locked or not open to the general public; entering or assisting any other person to enter a district facility through an unauthorized entrance; assisting unauthorized persons to enter a district facility through any entrance.			
First	CWS, poss. AR	CWS, detention, AR, poss. 1-180 days OSS	CWS, detention, AR, poss. 1-180 days OSS
Subsequent	poss. 1-180 days OSS, poss. expulsion, poss. AR	1-180 days OSS, poss. expulsion	1-180 days OSS, poss. expulsion
VANDALISM (see Board policy ECA) B Willful damage or attempts to damage any property, real or personal belonging to school, staff or student. NOTE: In case of flagrant vandalism, more severe penalties may be used, including contacting LA, and up to expulsion.			
First	PC, make restitution, LP, poss. LA	Make restitution, plus detention hour up to 3 days OSS, poss. LA, PC	Make restitution, 3-5 days AR, 1-5 days OSS, LA
Second	PC, make restitution, TO, LP, poss. AR, poss. LA	Make restitution, plus 1 day AR to 5 days OSS, contact LA, PC	Make restitution, 5 days AR, 3-10 days OSS, PC, LA, counseling
Subsequent	PC, make restitution, contact with LA, poss. AR, poss. OSS	Make restitution, plus 5-10 days OSS, PC, LA, poss. LT	Restitution plus 10 days OSS with the poss. recommendation of LT
WEAPONS - POSSESSION, USE OR ATTEMPTED USE (see Board policy JFCJ) B All weapons or instruments that have the appearance of a weapon are prohibited within all school environments and the school zone, except for educational purposes as authorized in advance by the building or designee. These environments include, but are not limited to district-owned buildings, leased or rented facilities, school-sponsored activities, field trips, school vehicles and buses, and any school bus stops. This policy is in effect before, during and after school. <i>Student Reporting</i> B Students who see or become aware of a weapon in school must not touch it or remain in its presence. Notify an adult immediately. <i>Exceptions:</i> Pursuant to Missouri statutes, exemptions are granted to licensed peace officers, military personnel or students participating in military training while performing official duties, school district-approved firearm safety courses, school district-approved possession and use of dangerous weapons by a ceremonial color			

Offense	Grades K-5	Grades 6-8	Grades 9-12
<p>guard, school district-approved gun or knife shows, school district-approved possession and use of starter guns for athletic contests. Category I Weapons: A blackjack, a concealable firearm, an explosive weapon, a firearm, a firearm silencer, a gas gun, a knife, knuckles, a machine gun, projectile weapon (including bow, arrows, pellet gun, sling shot, paint ball gun), a rifle, a shotgun, a spring gun, or a switchblade knife. Category II Weapons: Poisons, numchucks, throwing stars or other devices that could be used as a weapon to threaten others. Category III Weapons (other items that will be viewed as weapons): Live ammunition (bullets, shotgun shells, etc.), fireworks, firecrackers and smoke bombs, throwing darts, laser pointers, nuisance items and toys, unauthorized tools, mace, etc. NOTE: Any knife may be classified as a Category I Weapon regardless of blade length.</p>			
<p>First and Subsequent Offenses</p>	<p>Category I Firearms Loaded or Unloaded B PC, confiscate weapon, contact LA, 10 days OSS, referral to the superintendent, rec. LT Non-Firearm Use or Attempted Use B PC, confiscate weapon, contact LA, 10 days OSS, referral to superintendent, rec. LT Non-Firearm Possession B PC, confiscate weapon, contact LA, 10 days OSS, referral to superintendent, rec. LT Category II Use or Attempted Use B PC, confiscate weapon, contact LA, 10 days OSS, referral to superintendent rec. LT Possession - PC, counseling, confiscate weapon, poss. contact with LA, poss. OSS Category III Possession or Use - PC, counseling, confiscate object, poss. TO, poss contact with LA, poss. detention, poss. AR, poss. OSS</p>	<p>Category I Firearms Loaded or Unloaded B PC, confiscate weapon, contact LA, 10 days OSS, referral to the superintendent, recommend LT up to expulsion Non-Firearm Use or Attempted Use B contact LA, confiscate weapon, PC, 10 days OSS, poss. recommendation for LT or expulsion Non-Firearm Possession B contact LA, confiscate weapon, PC, 1-10 days OSS, poss. recommendation for LT or expulsion Category II Use or Attempted Use B PC, confiscate object, 1-10 days OSS, poss. rec. LT or expulsion, contact LA Possession - Confiscate object, PC, 1-10 days OSS, contact LA Category III Possession or Use - PC, counseling, confiscate object, poss. TO, poss. contact with LA, detention to 10 days OSS</p>	<p>Category I Firearms Loaded or Unloaded B PC, confiscate weapon, contact LA, 10 days OSS, referral to the superintendent, recommend LT up to expulsion Non-Firearm Use or Attempted Use B contact LA, confiscate weapon, PC, 10 days OSS, poss. recommendation for LT or expulsion Non-Firearm Possession B contact LA, confiscate weapon, PC, 1-10 days OSS, poss. recommendation for LT or expulsion Category II Use or Attempted Use B PC, confiscate object, 1-10 days OSS, poss. rec. LT or expulsion, contact LA Possession - Confiscate object, PC, 1-10 days OSS, contact LA Category III Possession or Use - PC, counseling, confiscate object, poss. TO, poss. contact with LA, detention to 10 days OSS</p>

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Note: *The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.*

Adopted: 08/10/1995

Revised: 08/14/2003; 06/09/2005; 06/12/2008; 9/29/2008; 10/01/2008; 02/12/2009; 08/13/2009; 02/11/2010; 06/24/2010

MSIP Refs: 6.6

Warren County R-III School District, Warrenton, Missouri

Daniel Boone's BIG THREE (Clear, Defined Expected Behaviors)

- **RESPECT** – A willingness to show consideration, tolerance and good manners toward others and their property.
- **RESPONSIBILITY**– A willingness to be accountable for your own actions.
- **SAFE**– A willingness to be safe and promote safety throughout the school.

GENERAL SCHOOL RULES

In a school, it is necessary that rules and regulations be established for the safety and well being of all. Each student is expected to recognize that the school's authority extends from within the building itself, to the playground, to the busses and finally to the bus stop. One of the most important lessons education should teach is discipline. Some of the more common rules are listed below.

- a. Students are to follow the instructions of the teacher in the classroom.
- b. Smoking, alcohol, and drugs (unless prescription with student's name) are forbidden.
- c. Profanity and fighting are also forbidden.
- d. Students are not to engage in any action that is potentially or actually harmful to the safety of other students or adults (running in the halls, throwing objects, fighting, pushing or shoving, etc.).
- e. Students are not to deliberately damage any school property. If intentional destruction of school property occurs the offending student(s) will make restitution.
- f. The goal of the school is to teach the student. Students are asked to leave all toys and other objects at home, unless permitted by the teacher. The school will not take responsibility for any object brought from home that is lost or damaged.
- g. Students will use the playground equipment in accordance with good safety rules. These rules will be explained and enforced by each classroom teacher.
- h. Students are not to leave the classroom without permission or to be absent from school without proper reason.
- i. Skateboards, Frisbees, scooters, roller blades and hard balls (baseballs & softballs) are not permitted at school.
- j. Toys, video games & radios are not to be brought to school. A teacher can give a student permission to bring one of these items for a class. The item may be held by the teacher or principal for parents to pick up. The school will

not be responsible for loss of, or damage to, any toy (including balls kicked on the roof of the school), video game or radio a student does bring to school.

- k. Students will respect other students and other student's property. If intentional destruction of student's property occurs, the offending student(s) will be expected to make restitution.

BUS REGULATIONS

Students are eligible to ride a school bus if they reside one mile or more from school. Children that live less than a mile from school must find other transportation or walk to school.

- a. Students will be assigned to a bus and bus stop according to their home address. In a special case when parents/guardians have a valid reason to have their child assigned to an alternate regular stop, communication requesting such a change shall be directed to and approved by the office of the Director of Transportation.
- b. Students who come to school on the bus should return home on the bus unless they have a note from their parents. **All notes regarding the bus need to be given to the teacher when the student arrives at school not the bus driver.**
- c. Riding the school bus is a privilege. Improper conduct on the bus will result in that privilege being denied.
- d. Only students who are eligible for transportation are to ride the school bus.
- e. Bus students are to go immediately to the busses as soon as they are dismissed.
- f. **Phone requests to change a bus or method of transportation home can only be accepted in emergencies and then only if made before 1:00 p.m. The nature of the emergency must be disclosed to make a request. Examples of this would be car accident, physical injury, a death, or an unscheduled unavoidable incident. A safe code will be asked to verify that the person calling is the parent/guardian.**
- g. **An adult must meet kindergarten children at the bus stop. Kindergarten children will not be allowed off the bus if an adult is not there to meet them.**

CAFETERIA - BREAKFAST AND LUNCH

Hot lunches and breakfasts are provided in the school cafeteria. Lunch and breakfast costs are set by the Board of Education in August. Food Service will have a table at the Back to School Night. Parents can then find out what will be the costs for lunch and breakfast. Parents can prepay for lunch and breakfast at that time. All checks should be made payable to Warren County R-III Schools.

Free or reduced lunches are available to eligible families. Application forms are available in the office. Students who wish to bring lunch may do so. If a student wants to buy milk, they may do so.

Every student is eligible to purchase extras. To help make our cafeteria more efficient we have a form in the office that parents can complete giving their children permission to purchase extras. The children must have cash or money in their account to purchase extras.

IN CASE OF BAD WEATHER

Announcement of school closing will be made by radio stations KWRE (730 am) or KFAV / V100 (99.9 fm) and you will get an automated phone call for the school district. These announcements are repeated at intervals of about 15 minutes or so. The name of the school district is Warren County R-III.

The school office will send home early dismissal forms for the parents to complete and return to school. The information on this form is used in the event we have to dismiss school early because of bad weather or extreme heat. If a change in routine becomes necessary during the year, please contact the office.

PICK UP AND DELIVERY OF STUDENTS OTHER THAN BY BUS

For the safety of all students, we ask your cooperation in picking up and dropping off your children on either Vosholl or Kuhl Avenue. Please do not drop off or pick up children in the playground area behind the school building. Parents of kindergarten children should use the east circle drive.

Parents who pick-up their children at the end of the school day are asked not to wait or meet their children outside of their classroom. This causes an interruption in classes and there is a lot of confusion when children are taken to the busses or dismissed to walk. Please wait and/or pick-up students at their designated area for pick up. Your cooperation in these matters will be greatly appreciated.

Phone requests to change a routine for the end of the day routine can only be accepted in emergencies and then only if made before 1:00 p.m. The nature of the emergency must be disclosed to make a request. Examples of this would be car accident, physical injury, a death, or an unscheduled unavoidable incident. A safe code will be asked to verify that the person calling is the parent/guardian.

DRESS

All students are expected to dress properly. School dress should be neat and casual and not cause disruptive or undue attention. The following clothing is not permitted:

- Clothing that promotes tobacco, alcoholic beverages, controlled substances, weapons, or suggestive language or obscene pictures. Students who wear inappropriate shirts will be asked to wear them inside out.
- Gang related apparel.

- Revealing clothing, but not limited to, spaghetti straps, strapless or backless shirts/dresses, sagging pants or shorts that reveals underwear, midriff (bare) tops, and side less shirts. A parent may be called to bring their child a change of clothing or the child may borrow something from the health room.

At times the children sit on the floor and are active in physical education and at recess. Girls that wear short skirts should wear shorts under their skirts so they are comfortable throughout the school day in any of our activities. Students are expected to follow the dress code at all school-sponsored activities. This includes school programs, field trips, and athletic events.

VISITATION OF FRIENDS OR RELATIVES

Students from other schools who are friends or relatives of Daniel Boone students will not be allowed to attend school for a day at Daniel Boone. Parents of students on the other hand are invited to visit the classroom when they have scheduled time with the teacher or eat lunch with their student. When a visitor arrives at school, he/she must sign in at the office.

TELEPHONE

Students will not be permitted to use the office phone except in emergency situations and only with the teacher's permission. In the event that a student receives a call, he/she will be called out of the class only in the case of an emergency.

LOST AND FOUND

Articles found in and around the school should be put in the lost and found. Students and parents are encouraged to check there periodically for lost items. Any item not claimed will be given to charity at Christmas break and at the end of the school year.

BALLOONS, FLOWERS AND GIFTS

We discourage the delivery of balloons, flowers, gifts, etc. to school. These items will not be delivered to the classroom. This causes an interruption in instructional time. Students may not take balloons and glass containers on the bus.

DIRECTORY ASSISTANCE

Please be advised that the school district will release "directory information" concerning your child upon request. This could include the following information; student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized extracurricular activities, height and weight of members of athletic teams, dates of attendance, diplomas and awards received photographs and the most recent school attended. If you do not want this type of information about your child released, we must have a letter from the parent/guardian by September 17 of the current school year stating you do not want your child's information included in directory information.

PARENT TEACHER ORGANIZATION

Our PTO does a tremendous job of fostering and promoting a positive educational program. We invite you to become involved with our PTO. We need volunteers, room mothers, officers, and committee chairpersons. You could make a meaningful contribution to our school and your child.

PTO meetings are scheduled for the following dates:

September 2	5:30 p.m.	February 3	5:30 p.m.
October 7	5:30 p.m.	March 3	5:30 p.m.
November 4	5:30 p.m.	April 7	5:30 p.m.
December 2	5:30 p.m.	May 5	5:30 p.m.
January 6	5:30 p.m.		

ROOM PARTIES

Your child's class will have three parties during the school year. Room mothers will be asked to plan and help with the parties.

Fall party.....	Tuesday, October 26
Christmas party.....	Wednesday, December 22
Valentine's Day party.....	Monday, February 14

P.T.O. OFFICERS 2010-2011

President	Melissa Thomas
Vice President	Sara Ingle
Secretary	Trish Camerena
Treasurer	Rebecca Vaughn
Member at Large	Becky Cohoon

P.T.O. COMMITTEES

Ongoing Fund Raising Committees – These are fund raising committees that continue throughout the year.

- **Box Tops for Education** – Parents send in the Box Tops for Education labels off General Mills' products and send them to school. The committee counts and bundles the box tops and sends them to the company.
- **Moser's Receipts Committee** – This committee organizes and submits receipts from Moser's grocery store that parents have sent to school.

Race to Read Committee – This committee organizes the at home reading program. It is responsible for sending out the information, collecting the student record sheets and organizing rewards.

Calendar Committee – This committee functions in the late spring and summer. It is responsible for selling ads and getting this student handbook printed.

Fall Fund Raiser Committee - Each year a fund raiser is held to make money to pay for P.T.O. sponsored activities and purchase items for the school. This is an important source of income for our school. In the past, the money has been used for many things including computers, playground equipment, computer software, books, field trips, assemblies, and inside recess games.

Teacher Appreciation - Members of this committee provide a meal for the teachers on the nights of Parent - Teacher Conferences. This is a way to show the teachers how much we appreciate what they are doing for our children. Since the teachers usually do not have time between conferences to go out to get dinner, they really appreciate having this done for them.

Room Parent Coordinator - The purpose of this person is to make sure that every classroom has a room parent in charge of the Fall, Christmas, and Valentine parties. The children look forward to these school parties, so it is important to be sure that someone is planning a party for each classroom.

2010-2011 P.T.O. AND SCHOOL ACTIVITIES

August 17	Back to School Night/ Open House
August 19	First Day of School
August 27	12:30 p.m., Early Dismissal for Curriculum and Staff Development
September 2.....	Picture Day
September 2.....	PTO Meeting/Parent Advisory 5:00pm
September 6.....	Labor Day-No School
September 10.....	12:30 p.m., Early Dismissal for Curriculum and Staff Development
September 10.....	Fundraiser Begins
September 14.....	Curriculum Night 5:30-6:30pm
September 15.....	Kindergarten Grandparent Day
September 21.....	Fundraisers Ends
September 22.....	First Grade Grandparent Day
September 24.....	12:30 p.m., Early Dismissal for Curriculum and Staff Development
October 7	PTO Meeting/ Parent Advisory 5:00pm
October 15	12:30 p.m., Early Dismissal for Curriculum and Staff Development
October 15	End of the 1 st quarter
October 22	Picture Retakes
October 26	Fall Parties
October 27	12:30 p.m. Early Dismissal Parent/Teacher Conferences 2:00-8:00pm
October 28	No School Parent/Teacher Conferences 1:00-8:00pm
October 29	No School
November 4.....	PTO Meeting/ Parent Advisory 5:00pm
November 9.....	1 st grade Night

November 9.....	Reading Workshop 6:30-7:00pm
November 11.....	Muffins with a Veteran
November 11.....	1 st grade Night
November 11.....	Reading Workshop 6:30-7:00
November 12.....	12:30 p.m., Early Dismissal for Curriculum and Staff Development
November 24- 26.....	Thanksgiving Vacation - No School
December 2	PTO Meeting/ Parent Advisory 5:00pm
December 3.....	12:30 p.m. Early Dismissal for Curriculum and Staff Development
December 13-17.....	Kid's Korner Gift Shop
December 22.....	1 st semester cut-off for Race to Read
December 22.....	2 nd quarter ends
December 22.....	Christmas Parties
December 23-December31	Christmas Vacation - No School
January 3	PLC day/ No School
January 4.....	Class Resumes
January 6	PTO Meeting/ Parent Advisory 5:00pm
January 7	Race to read parties
January 14	12:30 p.m., Early Dismissal for Curriculum and Staff Development
January 17	Martin Luther King Day - No School
February 3.....	PTO Meeting/ Parent Advisory 5:00pm
February 4.....	12:30 p.m., Early Dismissal for Curriculum and Staff Development
February 14.....	Valentine Parties
February 18.....	12:30 p.m., Early Dismissal for Curriculum and Staff Development
February 21.....	President's Day - No School
March 1	Spring Picture Day
March 3	PTO Meeting/ Parent Advisory 5:00pm
March 10.....	3 rd quarter ends
March 11.....	12:30 p.m., Early Dismissal for Curriculum and Staff Development
March 14-18	No School Spring Break
March 25.....	No School Parent/Teacher Conferences 10:00am-6:00pm
April 1	12:30 p.m. Early Dismissal Parent/Teacher Conferences 2:00-8:00pm
April 7	PTO Meeting/ Parent Advisory 5:00pm
April 12-14.....	1 st grade STAT 10 Testing
April 19-21.....	1 st grade STAT 10 Testing
April 22.....	No School Good Friday
May 4	Teacher Appreciation Day

May 5	PTO Meeting/ Parent Advisory 5:00pm
May 6	12:30 p.m., Early Dismissal for Curriculum and Staff Development
May 6	Muffins with Mom
May 6	2 nd Semester Cut-Off for Race to Read
May 10	Reading workshop 6:30-7:00
May 10	Kindergarten Night
May 12	Reading workshop 6:30-7:00
May 12	Kindergarten Night
May 13	Muffins with Dad
May 13	Race to Read Parties
May 20	Field Day
May 24	Last Day of school/4th quarter ends/Early Release
May 25-27	Maybe used for make-up days.
June 1-3	Maybe used for make-up days.

PUBLIC NOTICE

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, highly mobile children, such as migrant and homeless children, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The Warren County R-III School District assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, mental retardation, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay.

The Warren County R-III School District assures that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

The Warren County R-III School District assures that personally identifiable information collected, used, or maintained by the agency for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their children. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

The Warren County R-III School District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed in the Warren County R-III School District Special Education Office, 302 Kuhl Ave., Warrenton, Missouri, Monday through Friday, 8:00 a.m. to 3:00 p.m.

Local school districts in the State of Missouri are required to conduct an annual census of all children with disabilities or suspected disabilities from birth to age twenty-one (21) that reside in the district. The census must be compiled by December 1 of each year. This information is treated as confidential and must include: name of the child; parent/legal guardian's name/address; birth date and age of the child; the child's disability; and the services provided to the child. If you have a child with a disability or know of a child with a disability who is not attending the public school, please contact Warren County R-III School District Special Education Office.

This notice will be provided in native languages as appropriate.