

Re-Programming Your Voice Mail Button on Your Classroom Phone

Problem:

You cannot retrieve voicemail messages on your classroom phone. This usually means the voicemail button on your phone has lost its speed dial programming. This can be fixed easily and quickly.

Solution:

Follow these steps exactly in order to re-program the speed dial number for your voicemail button

1. Pick up the handset (don't pay attention to the dial tone)
2. Press the Store button once
3. Dial 2500
4. Press the voicemail button once
5. Press the store button once again
6. Hang up

Please note: If your voicemail button wasn't working chances are the DND button is also not working. Follow the same steps as listed above substituting 372 instead of 2500 in step #3, and press the DND button instead of the voicemail button in step #4.