



REQUEST FOR BID

**Warren County R-III School District
302 Kuhl Avenue
Warrenton, Missouri 63383
636-456-6901, 636-456-7687 FAX**

November 19, 2009

PROPOSED WORK OR MATERIALS TO BE FURNISHED

Bids for the work or materials described below will be received at the Office of the Superintendent of Schools, Warrenton, Missouri. All bids must be sealed and plainly marked on the outside of the envelope as follows: **"ATTENTION: 2009 DB Chair Lift."**

Bids will be received up to 2:00 p.m. on December 3, 2009. The bids will be opened publicly at the District Conference Room. You are invited to attend the opening of proposals at that time, if you desire. The proposals will be analyzed and a recommendation will be made to the Board of Education at the meeting on December 10, 2009. The contract, if awarded, will be to the lowest bidder, provided he furnishes the Board with satisfactory evidence of his ability to perform the work or to furnish satisfactory materials called for. The Board of Education reserves the right to reject any or all bids if it deems it for the interest of the school district to do so. The Board of Education reserves the right to waive any irregularities in the bidding process. The entire work called for or materials to be furnished in this bid must be completed as per the attached bid specifications.

Projects must be bid using **current prevailing wage labor rates**. A copy of the most current prevailing wage order will accompany bid specifications. It is the responsibility of the bidder to fully comply with prevailing wage rates in the bidding process and to provide wage records to verify compliance during and following the project completion. As a condition for the award of any contract (for services) or grant in excess of \$5,000 by the state, the State Contractor must execute documentation (including sworn affidavit) verifying enrollment and participation in **E-Verify** for employees working on contracted services. A sample affidavit will accompany bid specifications. Bidders must submit individual prices for each project and alternate project component.

Bid price must include all demolition, removal and disposal of old materials as well as installation of new materials.

All miscellaneous costs necessary to complete the project as specified must be included in the bid price.

All deliveries must have a bill or invoice signed by a school official at the time of delivery for record on material received. Upon acceptance of the completed project, receipt of lien waivers from suppliers, and completed wage order form; invoices will be submitted to the Board of Education for approval at the regular monthly meeting (the second Thursday of each month). Payment will be available on or about the 23rd of the month.

Bidders may be requested to provide references from similar projects completed in the past.

Any questions concerning the project should be directed to John Chandler at 636-456-6901. Page 2 of 2

ITEM AND SPECIFICATIONS _____

SEE ATTACHED BID SPECIFICATIONS

Bidder will be responsible for hauling off all debris.

We hereby agree to furnish the above named articles or do the work described at the price stated within the delivery time allotted, and that quantity and quality will be in performance to specifications.

Name of Firm _____ By _____

Address _____ Official Capacity _____

_____ Date _____

Phone Number _____

SECTION 14420

WHEELCHAIR LIFTS

PART 1 GENERAL

1.01 SUMMARY

- A. An inclined platform (wheelchair) lifting device, manufactured by ThyssenKrupp Access, designed to provide access within a building for mobility impaired persons. Lift consists of tubular guide rail system and fold-up platform selected and dimensioned to provide building access requirements indoors.

1.02 REFERENCES

- A. Lift shall be designed, manufactured and installed in accordance with the following standards:
1. American National Standards Institute (ANSI).
 2. American Society of Mechanical Engineers (ASME).
 3. ADA Accessibility Guidelines (ADAAG).
 4. Intertek Testing Services (ETL).
 5. International Building Code (IBC).
 6. National Electrical Code (NEC).
 7. American Society for Testing Materials (ASTM).
 8. American Welding Society (AWS).

1.03 SYSTEM DESCRIPTION

- A. Drive System: Twin rack and pinion.
- B. Control System:
1. AC powered with 1/2 hp, 115 VAC, instant reversing, 1750 rpm motor with self locking worm gear.
- C. Platform Configuration: straight-thru
- D. Maximum Travel: 39' for AC powered.
- E. Rated Load: 450 lbs. with minimum safety factor of 5X.
- F. Rated Speed: 18 fpm with rated load.
- G. Platform Size: 30"x48" power fold-up platform with fold-up controls remotely located at each landing.
- H. Main Power Supply Wiring: Electrical contractor shall provide 115 VAC, single phase, 15 amp, 60 Hz power circuit.
- I. Non-slip surface on platform floor and ramps.
- J. Operating Features:
1. Platform Controls: Hand-held directional paddle switch, on/off key switch, emergency stop switch and illuminated alarm button.
 2. Landing Controls: Directional paddle switch, on/off key switch and emergency stop located at each landing.
 3. Passenger Restraining Arms: powered fold-up arms.
 4. Constant pressure operation.
 5. Grounded electrical system with upper, lower and final limit switches and 24 V operating controls.
 6. Overspeed safety device.
 7. Platform underpanel equipped with obstruction sensors.
 8. Automatic powered fold-up access ramps with obstruction sensors at entrances on platform.
 9. Grab rail on chassis.
 10. Fold-up seat with seat belt on chassis.
 11. Manual lowering device.

1.04 QUALITY ASSURANCE

**DB CHAIR LIFT
INSTRUCTIONS TO BIDDERS
NOVEMBER 19, 2009
BID FORMS**

- A. Submit bids on specific bid forms included with documents, or issued by Addendum.
- B. Fill in all blanks on the bid form with a typewriter or printed manually in ink.
- C. Where so indicated by the makeup of the bid form, write sums in both words and figures. In case of discrepancy between the two, the amount written in words shall govern.
- D. The signer of the bid must initial any interlineations, alteration, or erasure.
- E. The bid shall include the legal name of the bidder and a statement that the bidder is a sole proprietor, a partnership, a corporation, or some other legal entity.
 - 1. A bid shall be signed by the person or persons legally authorized to bind the bidder to a contract.
 - 2. A bid by a corporation shall further give the state of incorporation and have the corporate seal affixed.
 - 3. A bid submitted by an agent shall have a current power of attorney attached certifying the agent's authority to bind the bidder.
- F. The bidder shall make no additional stipulations on, or with, the bid form to qualify his Bid in any manner.

REQUIRED BID ATTACHMENTS
QUALIFICATION STATEMENT

A. Competency and responsibility of bidders and ability to complete the work on time and at quality level shown and specified will be considered in awarding contracts.

1. List similar school projects and describe measures taken to facilitate scheduling, management, and coordination of the projects.

B. Bidders are required to complete the “Bidders Statement of Qualification” which is included in the bid forms.

1. Failure to complete the statement may be cause for rejection of the bid.

ASSURANCE OF BONDING

A. Attach a letter from the Surety stating that if awarded the contract for the amount of the bid, the surety will execute a performance bond and a material and labor payment bond for 100% of the amount of the contract.

1. Failure to submit the letter will be cause for rejection of the bid.

BID SECURITY

A. Bids must be accompanied by a cashier’s or certified check or a bid bond in an amount equal to at least 5% of the total amount of the bid.

1. Check or bid bond shall be payable to Board of Education, Warren County R-III School District, and enclosed in the envelope with the bid.

2. If a bid bond is submitted, the attorney-in-fact who executes the bond on behalf of the surety shall affix a certified and current copy of his power of attorney.

B. The owner will have the right to retain the bid security of bidders to whom an award is being considered until either:

1. the contract has been executed and bonds have been furnished; or

2. the specified time has elapsed so that bids may be withdrawn, or all bids have been rejected.

INVESTIGATION AND INTERPRETATION

A. Submittal of a bid shall be evidence that the bidder has visited the site at which the work is to be performed, noted existing conditions and correlated his observations with the requirements of the contract documents. Site visit must be documented by the district’s Maintenance Director.

B. Submittal of a bid shall be evidence that the bidder has read the contract documents and has based his bid in strict accordance therewith.

1. Should a bidder find discrepancies, errors, or omissions in the contract documents, or should there be any doubt as to their meaning, the bidder shall notify the district at least seven days prior to bid opening date.

C. Bidders shall use complete sets of bidding documents in preparing bids. The owner does not assume any responsibility for errors or misinterpretations resulting from the use of incomplete sets of bidding documents.

TAXES

A. Include all applicable taxes except Missouri sales tax for which the owner is exempt as described in Section 01025, Measurement and Payment.

BID SUBMITTAL

A. Enclose copies of the bid, the bid security, and other required documents with the bid in a sealed opaque envelope.

1. Address the envelope to:

Warren County R-III School District
302 Kuhl Avenue
Warrenton, Missouri 63383

Mark on the envelope “**2009 DB Chair Lift**”

Include bidder’s name and address.

2. If the bid is sent by mail, enclose the sealed envelope in a separate mailing envelope with the notation “SEALED BID ENCLOSED” on the face thereof.

B. Deposit bids at the Office of the Superintendent of Schools, 302 Kuhl Avenue, Warrenton,

Missouri 63383, by the time stated in the advertisement or invitation to bid.

1. Bids received after the time and date for receipt of bids will be returned unopened.

C. The Bidder shall assume full responsibility for timely delivery at the location designated for receipt of bids.

D. Oral, telephonic, or telegraphic bids, or modifications to bids, are invalid and will not receive consideration.

E. A bid may not be modified, withdrawn or canceled by the bidder during the stipulated time period following the time and date designated for the receipt of bids, and each bidder so agrees in submitting his bid.

OPENING OF BIDS

A. Properly identified bids will be opened publicly at the time and place specified above for receipt of bids.

REJECTION OF BIDS

A. The owner shall have the right to reject any or all bids and to reject a bid not accompanied by any required bid security or by other data required by the bidding document, or to reject a bid that is in any way incomplete or irregular.

PROJECT DESCRIPTION

2009 DB Chair Lift

BIDDER INFORMATION

Name of Bidder _____

Address of Bidder _____

Authorized Officer _____

Title _____

Telephone Number _____

If sole owner, give name of firm _____

If corporation, in what state incorporated _____

If partnership, give names of partners _____

BID FORM

BOARD OF EDUCATION

WARREN COUNTY R-III SCHOOL DISTRICT

WARRENTON, MISSOURI

Ladies and Gentlemen:

The undersigned hereby proposes and agrees to furnish all labor, material, equipment, etc., and to perform all work required for the construction and completion of the 2008 Kitchen Ventilation Systems for the Warren County R-III School District, Warrenton, Missouri, in strict accordance with plans and specifications dated October 6, 2008, as prepared by the district.

Special requirement. State the number of calendar days to complete the project.

_____ days

Special requirement. Assurance of Bonding is included.

_____ yes
