

June 9, 2011

INVITATION TO BID

Sealed bids for paper supplies on the following list will be received at the Office of the Superintendent of Schools, Warrenton, Missouri. Bids will be received until 11:30 a.m. on June 22, 2011 at which time they will be publicly opened. Envelopes containing the bids should be marked “**PAPER BID**” and should be sent to the attention of Lisa Wass at the above address. Bid will be awarded at the Board of Education meeting on June 30, 2011.

Any and all bids may be rejected at the discretion of the Warren County R-III School District. The district does reserve the right to waive bidding irregularities. Bid all items FOB Warrenton, Missouri.

Qty purch	Balance	package	Description	Unit Price	Total Price
1040		cases	20 lb. Copy paper, 8 1/2 x 11 white		
6		cases	60 lb. Copy paper, 8 1/2 x 11 color blue		
5		cases	60 lb. Copy paper, 8 1/2 x 11 color yellow		
6		Cases	20lb. Copy paper, 8 1/2 x 11 color goldenrod		
3		Cases	20lb. Copy paper, 8 ½ x 11 color pink		
			Shipping		
			Total		

Bid 1:

We will accept one shipment with one skid of the various sizes and colors, and balance of load to be of the 8 ½ x 11 white during the week of **August 8-12, 2011**. We can accept the remainder of the order in December 2011.

Alternate bid:

Warehouse product for us and deliver as needed.

If you have any questions, please contact me at 636-456-4311, extension 1117.

Sincerely,

Lisa Wass
Finance Coordinator