

INVITATION TO BID
WARREN COUNTY R-III SCHOOL DISTRICT
302 KUHL AVENUE
WARRENTON, MISSOURI 63383
PHONE: 636-456-4311
FAX: 636-456-7687

1. All bids must be in writing and sealed. Bids must be received no later than 11:30 a.m. on June 22 2011, at which time they will be publicly opened. Bids will be awarded at the regular meeting of the Board of Education June 30, 2011. Envelopes containing bids should be marked "**MOWING SERVICES BID**".
2. If a bid is awarded, it will be given to the lowest and/or best bidder. Any and all bids may be rejected at the discretion of the Warren County R-III School District. The district does reserve the right to waive bidding irregularities.
3. A pre-bid walk through is required before submitting a bid to install drains. A walk through will be conducted on June 13, 2011 at 9:30 a.m.
4. Bidders must submit individual prices for each area bid.
5. Price quotations shall include 1-year, 2-year, and 3- year options.

District payment information: All invoices received by the last Friday of each month will be processed for payment in the following month. All payments must be approved by the Board of Education at the regular meeting. The Board meets the 2nd Thursday of each month. Checks are mailed on the 23rd of each month or prior business day if the 23rd falls on a holiday or weekend.

Example: Invoice received on May 30, 2011 will be submitted to the Board of Education

Meeting on June 12, 2011. The check will be mailed June 23, 2011.

Should the same invoice be received May 31, 2011 it would be approved at the

July Board meeting and mailed July 23.

Bill to address: Warren County R-III School District, 302 Kuhl Ave., Warrenton, MO 63383

Questions regarding bid specifications should be directed to Rob McDaniel at 636-456-4311 ext 3373.